

Falls Community Health Governing Board Minutes
Thursday, May 18, 2023, at 12:00 pm

Present: Bernie Schmidt, Moses Pessima, Madeline Shields-virtual, Bill Earley Brenda Parker, Angela Landeen,

Absent: Linda Hunt, Delmi Lopez-Cruz, Dr. Jeff Feiock, Lee Jensen, Kari Benz

Staff Present: Charles Chima, Alicia Collura, Amy Richardson, Lisa Stensland, Dr. Jen Tinguely, Dr. Susan Olson

Call to Order: Bernie Schmidt called the meeting to order at 12:10 pm. Roll call: _A_ Jeff, _A_ Delmi, _P_ Angela, _V_ Brenda, __V_ Madeline, __P__ Bernie, _A_ Lee, __P__ Moses _A_ Kari, __A_ Linda, __V_ Bill

A motion was made to approve the minutes for Falls Community Health Governing Board dated April 20, 2023, supported by Bernie seconded by Lee, motion carries. Roll call: _A_ Jeff, _A_ Delmi, _Y_ Angela, _Y_ Brenda, __Y_ Madeline, __Y_ Bernie, _A_ Lee, __Y__ Moses _A_ Kari, __A_ Linda, __Y_ Bill

FINANCIALS:

The Falls Community Health reports attached are through the month ending April 30, 2023. We are 33% through the fiscal year. The last financials presented were through the month of March 2023.

Operating Revenues:

- Net Patient Revenue consists of all patient charges and adjustments. Total Net Patient Revenue for April came in at \$111,072, which is 36% of the YTD actuals to annual budget.
- Total Grant Revenue of \$636,329 includes grant drawdowns from the Community Health Center, ARPA, Community Health Worker, Ryan White Part C, and Colorectal Cancer grants.
- Total Other Revenue for April is \$0.

Total Operating Revenues YTD April is \$3,023,108 which is 35% YTD actuals to annual budget.

Operating Expenses: Operating expenses are classified within 7 categories. Total expenses were \$1,232,777 for the month of April.

- Personnel expenses are at 24% of the budget. April had 2 pay periods. 2023 is \$802K favorable to YTD budget.
- Professional Services are at 32% of the YTD budget. This category includes payments to Center for Family Medicine, locum providers, interpreter services and laboratory expenses.
- Rentals are at 91% of the YTD budget. Technology charges occur in March of every year.
- Repair and Maintenance is at 3% of the YTD budget.
- Supplies and Materials are at 73% of YTD budget. Category includes general medical and dental supplies, immunization & pharmaceuticals as well as the monthly maintenance of the electronic medical and dental software systems.
- Training is at 34% of the YTD budget. The majority of expenses are continuing education expenses and licensure renewals.
- Utilities are at 2% YTD budget. The majority of this expense occurs quarterly. Last payment occurred in December 2022.

Total Operating Expenses YTD April is \$3,889,644 which is 28% YTD actuals to annual budget.

Non-operating Revenue (Expense):

- Other Revenue is at 23% of the budget and includes payments from USD dental lease payments, recovery of prior year revenue, and interest.

Net Income (Loss):

- April actuals are showing a net loss of (\$454,528) and YTD net loss of (\$777,524).

A motion was made to accept the financial report as presented, supported by Madeline, seconded by Angela, motion carries. Roll call: _A_ Jeff, _A_ Delmi, _Y_ Angela, _Y_ Brenda, __Y_ Madeline, __Y_ Bernie, _A_ Lee, __Y__ Moses _A_ Kari, __A_ Linda, __Y_ Bill

Productivity:

The providers had 1381 visits in April and are at 83% to goal. The nurses had 10 visits (new tracking method) and are at 56% to goal. Medical visits are at 83% to year-to-date goal. The dentists had 754 visits in April and at 91% to goal. Hygiene had 152 visits and over goal at 116%. The dietitian is holding steady at 20 visits and 73% to goal. Mental Health had 142 visits and 27% to goal. CD Counselor had 20 visits and 60% to goal. Case Management/ Social work is at 317 visits and 257% to goal. April had a total of 11,042 as a whole and 87% to goal.

QUALITY:

Dental Report:

We have our new dentist hired; Dr. Patel will be starting at the end of the month.

Medicaid has some new guidelines that are affecting the way appointments can be scheduled. The doctor can't see a patient and then also meet with the hygienist within 7 days of each other, or for similar procedure in the same quadrant. We have met with Delta Dental to discuss these timing issues.

Carries risk assessment is at 100%, along with self-management goals. Sealants for 6–9-year-olds is at 84% the goal is 65%. Sealants for 10-14 is at 100%, goal is 65%. Treatment plan completion rate has been low but that should improve with another dentist on board. Caries at Recall has been about 40% but should also improve with another dentist to help complete treatment plans.

ACCESS: Deferred

Risk Management Policy:

Our FTCA (malpractice insurance) policy has required some additional annual training for staff. This was updated in the policy.

A motion was made to accept the Sioux Falls Health Department—Falls Community Health Standard Operating Policy/Procedure for Risk Management as presented, supported by Bill, seconded by Brenda, motion carries. Roll call: _A_ Jeff, _A_ Delmi, _Y_ Angela, _Y_ Brenda, __Y_ Madeline, __Y_ Bernie, _A_ Lee, __Y__ Moses _A_ Kari, __A_ Linda, __Y_ Bill

Emergency Plan Follow up:

The board had asked for some of the emergency plans for fires and tornados, should they occur while in the building. A video on for an active shooter situation was also shared.

EXECUTIVE DIRECTOR'S REPORT:

Staffing update: Dr. Amrita Patel, DDS will start on May 30. We will post for a new dental services manager, hopefully that will be filled this summer.

Program updates:

- **FCH Representation at CHAD Annual Conference in Fargo, ND – May 3-4:** FCH sent a strong delegation to the annual conference of the Community Healthcare Association of the Dakotas (CHAD).
 - Ernesto, one of our Community Health Workers (CHWs) participated in a panel discussion where he shared his experience on the role that CHWs play in improving patient outcomes.
 - Alicia and was elected secretary of CHAD's board at this meeting.

- **Immersive Native American Cultural Competence Training for Staff – June 5-7:** three team members will participate in an immersive three-day workshop on Lakota lands and identities aimed at helping health care and public health professionals to better understand the history and culture of the Lakota people. This training is being organized by CHAD and the Center for American Indian Research and Native Studies (CAIRNS).
- **Clinic Renovation Progress:** the renovation work began this month as planned. It gets noisy at times and impacts patients and staff alike, but we are glad the contractors are moving the projects along at a great pace. We will continue to work with them to restrict heavy demolition work to afterhours.

PUBLIC INPUT:

None at this time

Motion to adjourn supported by Angela seconded by Moses, motion carries. Roll call: _A_ Jeff, _A_ Delmi, _Y_ Angela, _Y_ Brenda, _Y_ Madeline, _Y_ Bernie, _A_ Lee, _Y_ Moses _A_ Kari, _A_ Linda, _Y_ Bill

1:00 pm



Bernie Schmidt – Chair June 15, 2023