

MINUTES	Thursday, August 10th at 12:00pm	
Human Relations Commission Meeting	Commission Room 1st Floor—City Hall 224 West Ninth Street Sioux Falls, South Dakota	

BOARD MEMBERS PRESENT:

Sheku Bannister, Tony Burke, Elmar Delibasic, Vicki Stewart, Megan Grode-Wolters, Tajuan Jackson, Kassidi Smith

BOARD MEMBERS ABSENT: Anny Libengood, Nassir Yemem, Dawn Marie Johnson, Meghan Joyce

STAFF PRESENT: Sharla Svennes, Sage Stansell

CALL TO ORDER

A quorum being present, the meeting was called to order at 12:03pm. M/S/C by Commissioner Bannister, Commissioner Delibasic to approve agenda.

APPROVAL OF MINUTES

M/S/C by Commissioner Burke, Commissioner Smith to approve minutes from the July 2023 meeting.

HRC OFFICE UPDATE

- A. **Case Status Update:** 15 open cases (4 pending case panel review, 1 needing additional information, 1 close to completion pending conciliation). Going forward, case status updates will be shared quarterly.

BUSINESS OR PENDING ISSUES BROUGHT BEFORE THE BOARD

A. Subcommittee Updates

- I. **Communications and Outreach** (Chair Bannister, Johnson, Smith) – Staff Liaison Stansell
 - Outstanding Action Items
 - i. ACTION: Each commissioner seeks out one person to volunteer to assist at outreach events.
 - Past & Upcoming Events –

-Kunama debriefing: Bannister shared event went well and it was nice to have a presence with HRC commissioners to bring awareness and be involved in the community.

-Meadot: August 27th at 4pm at Holiday Inn.

-Latino Festival/Parade: September 17th 2-5pm. If interested, subcommittee to connect with event organizers to discuss registration needs.

-Veteran's Stand Down: September 22nd, registration due by September 1st.

- ACTION: HRC to check event sign up and have several slots filled by next month's meeting.

- Outreach Budget

- Bannister raised question regarding available budget for Commission use. Svennes indicated that budget is flexible and if Commission proposes any purchase, staff will relay the request to Finance. Discussion followed about supplies for events (t-shirts, name badges, stickers). September's Outreach subcommittee meeting will design a proposed budget and events for the next year. Please email Commissioner Bannister if you would like to join for this work session or have ideas to contribute.
- Commissioner Stewart and staff discussed funds used for events in past years, including the Human Library, Compassionate SF, and Humanitarian Awards.
- Svennes indicated that Commissioners should be primarily responsible for planning of events, while office staff will support the process due to bandwidth limitations. Burke agreed and noted that once the Commission builds recognition and awareness within the community, it will be necessary to increase office staff to maintain capacity to process complaints and field inquiries.

II. . Planning work group (Co-Chairs Grode-Wolters & Burke, Johnson, Delibasic)

- Outstanding Action Items

i. Mapping Tool Update – Phase one internal conversations to define needs: Phase two external partnerships.

ii. DE&I Board and Committees Information is put together

- ACTION: HRC to check into status of board/commissions training session.

iii. Avera Community Health Resource Center (CHWs) Visit

- ACTION: Keep a standing meeting; consider making liaison positions.

iv. ACTION: 2023 Event Planning Discussion: Brainstorm ideas.

- Community Ambassadors Volunteer (CAV) Position

- ACTION: Community Ambassador Volunteer Position in final phase of production. HRC review and approve process.

III. Chapter 98 review (Grode-Wolters, Libengood, Burke) • UPDATE – HRO awaiting preliminary review by HUD to assess for substantial equivalence. No further updates at this time.

Subcommittee to review by-laws to reflect in governing law.

GUEST SPEAKERS

None.

PUBLIC INPUT

None.

NEXT MEETING

Thursday, September 14th 12pm.

ADJOURNMENT

M/S/C by Commissioner Burke, Commissioner Stewart to adjourn the meeting at 12:53 pm.

Respectfully submitted,

Kassidi Smith- Secretary