

**CONSUME BUT NOT SELL**

<b><u>EXPLANATION:</u></b>	If you wish to consume, but not sell, any type of alcoholic beverage, in a building that is publicly owned or owned by a nonprofit organization, permission from the City Council is required.
<b><u>FEE:</u></b>	There is no fee for this request.
<b><u>SCHEDULING:</u></b>	The deadline for such an item would be at 2:00 p.m. one week prior to a City Council meeting (meeting are held the first, second, and third Tuesdays of every month). Please call the Licensing Specialist for clarification on the exact date. Please allow at least four weeks to receive approval of your request.
<b><u>HOURS ALLOWED:</u></b>	Consume, but not sell cannot exceed 7:00 a.m. – 2:00 a.m., Monday through Sunday. The hours allowed by the venue may be less.
<b><u>RESTRICTIONS</u></b>	<ul style="list-style-type: none"> <li>✓ You may consume or blend alcoholic beverages.</li> <li>✓ You are responsible to provide the alcohol. Your guests cannot BYOB (bring your own bottle)</li> <li>✓ No sales, in any form, can occur.</li> <li>✓ The property must be publicly owned or owned by a nonprofit organization.</li> <li>✓ Permission cannot exceed 24 hours.</li> </ul>
<b><u>LETTER REQUIRED</u></b>	<p>A letter must be written requesting permission to consume, but not sell (see attached). This letter <b><u>must be emailed</u></b> to the Licensing Specialist (contact information below).</p> <p><b><u>NOTE: If you do not receive a response letter within four weeks of submitting your request, please contact the Licensing Specialist.</u></b></p>
<b><u>CONTACT</u></b>	<p>Jamie Palmer, Licensing Specialist  Licensing Office  <a href="mailto:jpalmer@siouxfalls.org">jpalmer@siouxfalls.org</a>  (605) 367-8082 - phone</p>

Date

City of Sioux Falls  
[jpalmer@siouxfalls.org](mailto:jpalmer@siouxfalls.org)

Dear City Council:

Name or name of your organization is requesting permission to consume, but not sell alcoholic beverages at location of function, address, on date of event, pursuant to SDCL 35-1-5.5.

Thank you for your consideration.

Sincerely,

Your Name

Name of Organization if applicable

Phone Number

Email address