

# Sioux Falls Regional Airport Authority

## Special Session Board Meeting Minutes September 6, 2023

Members present Virtually or by phone: Eric Ellefson, Blake Curd, John Taylor, and Lon Stroschein.

Guest Present: Brag Greguson -SP Plus Parking

Guest Present Virtually: Jake Braunagel-KLJ Engineers

Chairman Ellefson called the meeting to order at 12:02 p.m.

1. Discussion to award construction bid to L.T. Companies, LLC dba Parkway Construction for work to expand the cell phone lot - \$171,071.00. Director Letellier provided a summary of the parking demand for the winter of 2024 and the impact of the reduced parking available due to the parking garage construction. The expansion of the Economy Lot will offset a majority of the displaced stalls, but a shortage of space is still possible during the peak months of February and March. Director Letellier and Brad Greguson, Regional Director for SP Plus (parking management firm) both expressed concerns that unless this expansion is completed the possibility of turning away travelers in March due to a lack of parking is real. Several Board members spoke on the need for the additional spaces but were concerned at the high cost of construction for a project that would have limited use.

The airport received four bids for the expansion project which involves bringing in dirt to build up the base and cover with crush asphalt. The low bid belonged to L.T. Companies in the amount of \$171,071.00. Commissioner Stroschein moved to accept the bid from L.T. Construction in the amount of \$171,071.00 and was seconded by Blake Curd. Motion Carried.

2. Task Order with KLJ Engineers to provide Const. Admin. Assistance for Cell Lot Expansion - \$41,754.18. With the award of the bid to perform the cell lot expansion, KLJ Engineers has presented a Task Order to provide construction and administration oversight of the project in the amount of \$41,754.18. Commissioner Curd inquired with Jake Braunagel, Project Manager with KLJ about the high cost of the task order given the 3-4 week timeline for construction. Mr. Braunagel explained the task order reflected the amount of staff time required for the project but may seem higher compared to the construction costs as a result of fewer dollars allocated for material such as concrete or asphalt that can drive construction costs higher. Blake Curd moved to approve the Task Order with KLJ Engineers in the amount of \$41,754.18, seconded by Commissioner Taylor. Motion carried

Blake Curd moved to adjourn at 12:33 pm. John Taylor seconded. Motion Carried.

---

Date

Secretary

**Next Board Meeting – Sept. 28th @ 12:00 pm.**

**Sioux Falls Regional Airport**  
**Bills to be Approved**  
**September 28, 2023**

Check	Vendor	Description	Amount	Date
45579	VernEide Motor Cars	Equipment - Truck 1 2023 Honda Pilot	\$ 29,436.00	8/21/2023
45580	AB Business	Copier Repair	\$ 200.00	8/24/2023
45581	Accounts Management	Garnishments	\$ 665.79	"
45582	American Engineering	Parking Garage and SRE testing	\$ 52,405.00	"
45583	Argus Leader	Advertising - Diece Bids	\$ 24.78	"
45584	Bargain barn	Machine Maint - Tires	\$ 887.80	"
45585	Century Link	Utilities - Telephone	\$ 918.56	"
45586	Congervint Tech	Parking Garage Cameras	\$ 88,746.67	"
45587	DK Door	QTA Maint	\$ 99.13	"
45588	G&R Controls	Climate Control - Thermostats	\$ 411.02	"
45589	Grainger	Building Maint - Misc Supplies	\$ 391.40	"
45590	Hillyard	Janitorial Supplies	\$ 1,627.62	"
45591	JBT	Machine Maint - Jetbridge 5	\$ 3,432.08	"
45592	KLJ Engineering	Engineering Services	\$ 211,820.10	"
45593	Macs Inc	Small Tools - Vacuum plugs	\$ 9.99	"
45594	Mead and Hunt	Master Plan	\$ 28,328.99	"
45595	Metlife	Emp Benefits - STD, LTD, ADD, Life, Dental	\$ 6,633.55	"
Voided	Minnehaha County	VOIDED	\$ 20,736.95	"
45597	Mood Media	Passenger Services	\$ 82.45	"
45598	Oreilly	Machine Maint - Truck 2 and 9	\$ 239.10	"
45599	Petty Cash	Building Main, Janitorial, Other Maint	\$ 144.07	"
45600	Prairie Grass	Building Maint - Sprinkler Repair	\$ 2,468.40	"
45601	RDO Equipment	Machine Maint - Loader 19	\$ 2,055.30	"
45620	SD Chamber	Memberships - Dan	\$ 380.00	"
45603	SDSRP	Supplemental Retirement	\$ 600.00	"
45604	SF Utilities	Utilities - Electric	\$ 46,020.35	"
45605	SF Utilities	Utilities - Water / Sewer	\$ 12,364.27	"
45606	Sioux Merchant	Airport Security - 8/13-8/19	\$ 6,176.63	"
45607	AAAE	Memberships - ACE Operations Class	\$ 510.00	8/31/2023
45608	AIRIT	Passenger Services	\$ 999.03	"
45609	Argus Leader	Advertising - FSD cell Lot	\$ 101.43	"
45610	Bargain barn	Machine Maint - 67 tires	\$ 523.90	"
45611	Century Link	Utilities - Telephone	\$ 181.88	"
45612	Office of Child Support	PPE 08/20/2023	\$ 282.92	"
45613	Cole Papers	Janitorial Supplies	\$ 270.42	"
45614	Davenport Evans	Attorney Fees	\$ 474.00	"
45615	Dex Media	Advertising - Yellow Book	\$ 77.75	"
45616	Diamond Vogel	Paint Supplies	\$ 360.75	"
45617	DirectTV	Passenger Services	\$ 179.99	"
45618	Kristin Elgersma	Office Supplies	\$ 122.85	"
45619	Federal Aviation Admin	Cargo Apron Expansion Reimburse Agree	\$ 224,227.73	"
45620	Graybar	Electrical Supplies	\$ 4.29	"
45621	Henry Carlson	Parking Garage	\$ 7,006,996.16	"
45622	Hillyard	Janitorial Supplies	\$ 821.16	"

**Sioux Falls Regional Airport**  
**Bills to be Approved**  
**September 28, 2023**

Check	Vendor	Description	Amount	Date
45623	Health Pool SD	Emp Benefits - Health Ins	\$ 51,391.87	"
45624	JJ Kellar	Training Videos	\$ 514.53	"
45625	capital One	Building Maint	\$ 1,300.78	"
45626	MidAmerican Energy	Utilities - Natural Gas	\$ 1,318.53	"
45627	Midwest Honor Flight	Advertising - Honor Flight	\$ 2,000.00	"
45628	Northview Bait	Machine Maint - Propane	\$ 87.00	"
45629	Panther Premier	Office Supplies - Annual Reports	\$ 922.00	"
45630	Soukup	Economy Lot Expansion	\$ 52,202.71	"
45631	Sunkota Construction	SRE Building	\$ 816,282.75	"
45632	A-1 Portable	Parking Garage Restroom Rental	\$ 180.00	9/7/2023
45633	Automatic Building Controls	Building Maint - Fire Alarm Testing	\$ 106.12	"
45634	Acuity	Prepaid Insurance - 2023 Honda	\$ 84.00	"
45635	Bargain Barn	Tires - Skidsteer and Truck 2	\$ 60.00	"
45636	Biershbach	Field Maint - Speedy Roc	\$ 220.89	"
45637	Office of Child Support	PPE 09/03/2023	\$ 282.92	"
45638	Cole Papers	Janitorial Supplies	\$ 529.20	"
45639	FedEx	Postage	\$ 69.30	"
45640	GBA Components	Small Tools - Runway lighting	\$ 885.00	"
45641	Michaels Purple	QTA Maint	\$ 55.00	"
45642	MidAmerican Energy	Utilities - Natural Gas	\$ 9.25	"
45643	Midwest Alarm	Other building Maint - Alarm Monitor	\$ 389.13	"
45644	Minnehaha County	July LEO Reimb	\$ 20,736.95	"
45645	Dakota Data	Office Supplies - Shredding	\$ 123.18	"
45646	SDN Technologies	Passenger Services	\$ 3,126.35	"
45647	SDRS	Emp Benefits - August Retirement	\$ 17,899.84	"
45648	SDSRP	Supplemental Retirement	\$ 600.00	"
45649	Sioux Merchant	aiRPORT Security - 8/20-8/26	\$ 6,149.33	"
45650	TMS	Time Keeping	\$ 207.00	"
45651	US Customs	Other Current Expenses	\$ 3,629.84	"
45652	Voltaire Aviation	Airline Startup	\$ 2,250.00	"
45653	Workplace IT	Firewall Maint	\$ 2,014.55	"
45654	AIRIT	Passenger Services	\$ 999.03	9/14/2023
45655	Argus Leader	Advertising - mins and bills	\$ 188.83	"
45656	AT&T	Utilities - Telephone	\$ 56.89	"
45657	Baete Forseth	Other Building Maint - A/C Sameday	\$ 7,015.89	"
45658	Batteries Plus	Electrical Supplies - Light bulbs	\$ 406.25	"
45659	Border States Electric	Electrical Supplies - Tape	\$ 109.80	"
45660	CDW	Equipment - Network Switches	\$ 54,034.50	"
45661	Century Link	Utilities - Telephone	\$ 119.21	"
45662	Diamond Vogel	Paint - Yellow and Black	\$ 2,470.50	"
45663	Fred the Fixer	Building Maint - Keys	\$ 10.00	"
45664	Hali-Brite	Field Maint - Windssocks / Belts	\$ 599.93	"
45665	Hillyard	Janitorial Supplies	\$ 1,145.04	"
45666	Howes Oil	Fuel Diesel Resale / QTA Fuel	\$ 38,948.00	"

**Sioux Falls Regional Airport  
Bills to be Approved  
September 28, 2023**

45667	Kone	Building Maint - Service Agreement	\$	20,696.28	"
45668	Mead and Hunt	Master Plan	\$	16,059.92	"
45669	Midwest Alarm	Building Maint - Quaterly Testing	\$	503.01	"
45670	Minnehaha County	Airport Security - August LEO	\$	19,410.48	"
45671	Quadient Leasing	Postage Machine	\$	170.97	"
45672	Oreilly	Machine Maint - Blade 10	\$	10.98	"
45673	Oshkosh Products	Fire and Rescue	\$	296.12	"
45674	Pro Garage Door	Other Building Maint - QMS	\$	183.16	"
45675	Quadient Postage	Postage	\$	200.00	"
45676	SD Lining Solutions	Building Maint - Pipe Lining	\$	22,836.78	"
45677	Sioux Merchant	Airport Security 8/27-09/09	\$	11,773.13	"
45678	US Customs	Other Current Expenses	\$	57,059.44	"
45679	Vidtronix	Passenger Services	\$	402.50	"
45680	Waste Management	Airport Sanitation	\$	2,908.75	"
45681	Wireless World	Emp Benefits - Cell Phone	\$	99.97	"
45682	Ashphalt Surfacing Co	Eastside Watermain	\$	282,140.32	9/21/2023
45683	Aviation Week and Space	Memberships - Magazine	\$	137.39	"
45684	Bargain Barn	Truck 2 tires	\$	971.80	"
45685	Century Link	Utilities - Telephone	\$	182.63	"
45686	Office of Child Support	PPE 09/17/2023	\$	282.92	"
45687	Cole Papers	Janitorial Supplies	\$	178.64	"
45688	Epicosity	Advertising / Marketing	\$	38,089.46	"
45689	Grainger	Janitorial Supplies	\$	66.30	"
45690	Hillyard	Janitorial Supplies	\$	2,290.31	"
45691	Howes Oil	QTA Fuel	\$	26,600.76	"
45692	Innovative Office	Concourse Seating	\$	91,630.30	"
45693	Janitors Closet	Janitorial Supplies	\$	38.78	"
45694	Johnstone Supply	Climate Control - Filters	\$	1,188.96	"
45695	KLJ Engineering	Engineering Services	\$	148,204.42	"
45696	Midwest Alarm	other Building Maint - Alarm Testing	\$	137.50	"
45697	Northern Tool	Machine Maint - Mower Jack	\$	339.98	"
45698	Oreilly	Maching Maint - Bulbs / Pumos	\$	101.66	"
45699	SDSRP	Supplemental Retirement	\$	600.00	"
45700	SF Utilities	Utilities - Electric	\$	48,855.30	"
45701	SF Utilities	Utilities - Water / Sewer	\$	10,211.33	"
45702	Sioux Falls Electric	South Alpha Circuts	\$	255.10	"
45703	Sioux Merchant	Airport Security 9/10-9/16	\$	5,842.21	"
45704	Soukup	Economy Lot Expansion	\$	47,281.88	"
45705	Standard Parking	August Parking and Shuttle	\$	69,918.77	"
45706	Sunkota Construction	SRE Building	\$	530,372.78	"
45707	The Iris Companies	Badging Supplies	\$	353.00	"
45708	Thompson Electric	Generator Project	\$	26,088.12	"
45709	Trane	Climate Control - Chiller 2	\$	56,682.00	"
45710	Verizon	Utilities - Telephone	\$	443.97	"
<b>Total for 8/21/2023 - 09/27/2023</b>			<b>\$</b>	<b>10,387,270.23</b>	

**Sioux Falls Regional Airport**  
**Bills to be Approved**  
**September 28, 2023**

<i>Payroll</i>	<i>pay period ending 08/20/2023</i>	\$	62,543.15	8/25/2023
	<i>pay period ending 09/03/2023</i>	\$	63,560.11	09/08/23
	<i>pay period ending 09/17/2023</i>	\$	67,909.73	09/22/23

<i>CC- Dan Letellier</i>	<i>Postage</i>	\$	7.80	
	<i>Machine Maint</i>			
	<i>Vehicles</i>			
	<i>Membership</i>	\$	802.23	
	<i>Machine Maint</i>	\$	584.96	
	<i>Janitorial Supplies</i>			
	<i>Building Maint</i>	\$	74.32	
	<i>Communication Maint</i>	\$	6,055.01	
	<i>Other Current Expense</i>	\$	506.32	
	<i>Field Maint</i>			
	<i>Fuel</i>	\$	322.95	
	<i>Total</i>	\$	8,353.59	

<i>CC-Jonathon Perout</i>	<i>Field Maint</i>	\$	130.20	
	<i>Building Maint</i>	\$	-	
	<i>Total</i>	\$	130.20	

<i>CC- Richard King</i>	<i>Fingerprinting</i>	\$	1,500.00	
	<i>Building Maint</i>			
	<i>Accounting Software</i>	\$	2,173.00	
	<i>Janitorial Supplies</i>			
	<i>Other Current Expense</i>			
	<i>Memberships</i>			
	<i>Total</i>	\$	3,673.00	