

Sioux Falls Regional Airport Authority

**Special Session
Board Meeting Minutes
March 7, 2024**

Members present Virtually or by phone: Eric Ellefson, Blake Curd, John Taylor, and Kent Cutler

Guest Present: Jake Braunagel-KLJ Engineers

Chairman Ellefson called the meeting to order at 12:07 p.m.

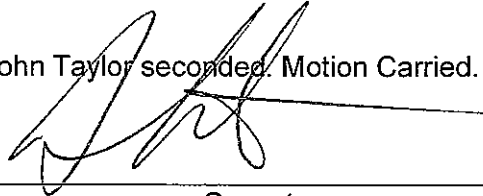
1. Discussion and action on construction bids received for the expansion of the east cargo apron.

Low bid received from BX Civil & Contracting for the base bid in the amount of \$8,772,321.80. Bids were opened on Thursday, February 28th with a total of two bids coming from BX Civil and T&R Contracting. Our available AIP grant funding for this project is approximately \$7.4m. Bids received exceeded engineer's estimate by 28%. Director Letellier recommended rejecting all bids and rebid it later in the summer for a late fall start with a majority of the work taking place next year. The hope is that we may see more competitive bids with more time to construct and available construction calendars next summer. Grant availability is also a concern with a delay in funding appropriations for the FAA this year. Blake Curd moved, and Kent Cutler seconded a motion to reject all bids and rebid this summer. Motion Carried.

Kent Cutler moved to adjourn at 12:20 pm. John Taylor seconded. Motion Carried.

3-8-24

Date



Secretary

Next Board Meeting – March 28th @ 12:00 pm.

Sioux Falls Regional Airport
Bills to be Approved
March 28, 2024

Check	Vendor	Description	Amount	Date
46323	AeroStay	Other Current Expense - Hotel Rooms	\$ 284.80	2/22/2024
46324	American Ink	Emp Benefits - Uniforms	\$ 40.00	"
46325	Argus Leader	Advertising - January Bills	\$ 91.34	"
46326	Batteries Plus	Electrical Supplies - Light Bulbs	\$ 447.50	"
46327	Biersschbach Equipment	Machine Maint - Skid Steer	\$ 336.11	"
46328	Transwest Trucks	Maching Maint - Filters	\$ 424.73	"
46329	Century Link	Utilities - Telephone	\$ 1,315.79	"
46330	Office of Child Support	PPE 02/18/2024	\$ 555.23	"
46331	Kristin Elgersma	Travel - AAAE MCO	\$ 563.33	"
46332	Equitable Insurance	Emp Benefits - STD, LTD, Life, Dental, Visi	\$ 13,096.17	"
46333	FedEx	Postage	\$ 29.46	"
46334	Grainger	Machine Maint / Small Tools	\$ 763.14	"
46335	Hungry's	Other Current Expense	\$ 35.21	"
46336	JCL Solutions	Janitorial Supplies	\$ 3,116.61	"
46337	Jesse Rick	Uniform Boot Reimb	\$ 150.00	"
46338	Kabel Business	Emp Benefits - HRA Reimbursement	\$ 675.00	"
46339	KLJ Engineering	Engineering Projects	\$ 73,347.36	"
46340	Krier and Blain	Climate Control - Air Handlers/Pipes	\$ 1,462.64	"
46341	Lacey Rental	Other Current Expense - Restroom	\$ 135.00	"
46342	Macs Inc	Building Maint / Small Tools	\$ 295.98	"
46343	MB Companies	Machine Maint - Brissels	\$ 30,681.30	"
46344	Midwest Petroleum	Machine Maint - Overfill Alarm	\$ 2,494.00	"
46345	Minnehaha County	Airport Security - January LEO	\$ 19,561.94	"
46346	Mood Media	Passenger Services	\$ 86.32	"
46347	Oreilly	Machine Maint - Truck 3 / Headlights	\$ 232.62	"
46348	Quadient Postage	Postage	\$ 200.00	"
46349	RDO Equipment	Machine Maint - Filters 20 & 21	\$ 717.11	"
46350	Revier Pressure Washer	Machine Maint - Pressure Washer	\$ 463.50	"
46351	Satnan Avionics	Communication Maint - Plow 25 Icom	\$ 1,417.50	"
46352	Scott Conner	Uniforms - Employee Hats	\$ 284.90	"
46353	SDRS	Additional Retirement	\$ 2,374.92	"
46354	SDSRP	Supplemental Retirement	\$ 600.00	"
46355	Sioux Falls Utilities	Utilities - Electric	\$ 43,889.85	"
46356	Sioux Falls Utilities	Utilities - Water / Sewer	\$ 8,380.81	"
46357	Sightline	Membership - Airfiled Marking Jason	\$ 1,000.00	"
46358	Sioux Merchant Patrol	Airport Security 2/4-2/17	\$ 13,629.23	"
46359	Thompson Electric	Generator	\$ 167,360.43	"
46360	TriState Garage	Other Building Maint - Garage Door	\$ 432.50	"
46361	Verizon Wireless	Emp Benefits - Telephone	\$ 426.86	"
46362	Waste Management	Airport Sanitation	\$ 2,862.45	"
46363	Wellmark BCBS	Insurance Feeds	\$ 320.00	"
46364	WinSupply	Climate Control / Other Building Maint	\$ 1,801.45	"
46365	AirIT	Passenger Services	\$ 1,029.00	2/29/2024
46366	American Engineering	Engineering - Parking Garage	\$ 875.00	"

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46367	Argus Leader	Advertising - December Mins	\$ 99.90	"
46368	Bargain Barn	Tire Repair - Truck 9	\$ 45.00	"
46369	Bierschbach Equipment	Machine Maint - Mustang	\$ 60.70	"
46370	Click Rain	Travel Reimbursement	\$ 197.60	"
46371	Cryotech	Aircraft Deicing Fluid	\$ 85,376.77	"
46372	Davenport Evans	Attorney Fees	\$ 2,358.00	"
46373	DirectTV	Passenger Services	\$ 176.99	"
46374	G&R Controls	Climate Control - AHU 8	\$ 540.67	"
46375	Grainger	Field Maint - Concrete Repairs	\$ 231.16	"
46376	Henry Carlson	Parking Garage	\$ 2,031,123.42	"
46377	Hillyard	Machine Maint - Scrubber and Vac Parts	\$ 630.37	"
46378	Howes Oil	Fuel / Diesel Resale	\$ 16,188.92	"
46379	HubSpot	Advertising / Marketing	\$ 4,806.00	"
46380	Insurance Benefits	Prepaid insurance - Liability	\$ 59,343.00	"
46381	JCL Solutions	Janitorial Supplies	\$ 1,573.08	"
46382	JBT Aerotech	Maching Maint - Jetbridge Show=e	\$ 1,247.88	"
46383	John Taylor	Travel Reimbursement	\$ 361.79	"
46384	Brady Martz	Accounting - AIP Work / Bank Recs	\$ 4,720.00	"
46385	Lions Club	Memberships	\$ 40.00	"
46386	Mead and Hunt	Terminal Design	\$ 638,455.75	"
46387	Capital One	Building Maint / Other bldg Maint	\$ 1,319.91	"
46388	MidAmerican Energy	Utilities - Natural Gas	\$ 5,963.25	"
46389	Vollan Oil	Rental Car Fuel	\$ 21,505.00	"
46390	Nybergs Ace	Building Maint - Overhead Door	\$ 18.98	"
46391	Oreilly	Machine Maint - filters / wipers/lights	\$ 304.59	"
46392	P&K Pest Control	Building Maint	\$ 110.00	"
46393	City of Sioux Falls Public Works	Sanitation - disposals	\$ 65.88	"
46394	RDO Equipment	Machine Maint	\$ 55.94	"
46395	Sioux Falls Electric	Gate 106 and 108 Repairs	\$ 1,034.84	"
46396	Sioux Merchant Patrol	Airport Security 2/18-2/24	\$ 7,006.31	"
46397	Standard Parking	January Parking / January Shuttle	\$ 113,445.65	"
46398	Tractor Supply	Janitorial Supplies	\$ 29.99	"
46399	Vidtronix	Passenger Services	\$ 593.00	"
46431	Airside Solutions	Airfield Maint - Runway Lighting	\$ 953.10	3/7/2024
46432	Argus Leader	Advertising - Ad for Bids	\$ 339.68	"
46433	Office of Child Support	PPE 03/03/2024	\$ 555.23	"
46434	Diamond Vogel	Paint - Repair Kit	\$ 542.00	"
46435	Dakota Supply	Plumbing Supplies - Faucets / Repair Kit	\$ 307.74	"
46436	Kristin Elgersma	Office Supplies - Sams Club	\$ 110.34	"
46437	Flash Parking	Feb Credit Card Transactions	\$ 196.00	"
46438	Grainger	Machine Maint / Electrical Supplies	\$ 164.99	"
46439	Hillyard	Machine Maint - Scrubber Parts	\$ 151.75	"
46440	HPSD	Emp Benefits - March Health Ins	\$ 50,507.24	"
46441	JCL Solutions	Janitorial Supplies	\$ 1,123.48	"

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46442	Lawn Crafters	Other Current Expense - Snow Removal	\$	4,155.00	"
46443	Malloy Electric	Machine Maint - Deice Pit	\$	335.00	"
46444	MB Companies	Machine Maint - Blower 14	\$	841.76	"
46445	Media One	Advertising - QR Code	\$	108.22	"
46446	MidAmerican Energy	Utilities - Natural Gas	\$	13,426.47	"
46447	OReilly	Machine Maint	\$	84.56	"
46448	Pomps Tire	Tires - Mowers 20 and 21	\$	3,566.36	"
46449	SD Airport Conference	Memberships - Richard / Kristin	\$	200.00	"
46450	SDN Technologies	Passenger Services / Firewall Maint	\$	3,126.35	"
46451	SDRS	Emp Benefits - February Retirement	\$	21,195.88	"
46452	SDSRP	Supplemental Retirement	\$	600.00	"
46453	Sioux Falls Utilities	Utilites - Sewar	\$	41.72	"
46454	Sioux Merchant Patrol	Airport Security 2/25-3/2	\$	7,352.12	"
46455	The Iris Companies	Badging Supplies - Ribbon	\$	241.00	"
46456	Time Management	March Time keeping	\$	224.75	"
46457	TriState Garage	Building Maint - Safety Eyes	\$	585.10	"
46458	VEOCI	Memberships - Annual Veoci	\$	13,860.00	"
46459	Voltaire Aviation	Air Service Development	\$	2,500.00	"
46460	Brian Weidenbach	Postage - Reimb	\$	25.83	"
46461	Workplace IT	March IT Services	\$	2,319.05	"
46462	A&B Business	Office Equipment Maint - Waste Toner	\$	23.33	3/14/2024
46463	AAAE	Memberships - Scott	\$	275.00	"
46464	Acuity	Prepaid Insurance - Auto 2024	\$	22,851.00	"
46465	AT&T	Utilities - Telephone	\$	57.66	"
46466	Bargain Barn	Tires - Security Jeep	\$	298.00	"
46467	Bierschbach Equipment	Field Maint - Cold Patch	\$	76.80	"
46468	Century Link	Utilities - Telephone	\$	184.61	"
46469	Cyrotech	Aircraft Deicing Fluid	\$	42,735.30	"
46470	FedEx	Postage	\$	98.51	"
46471	First Rate	Field Maint - Millings	\$	299.43	"
46472	Graybar	Electrical Supplies - Switches	\$	14.48	"
46473	Hungrys	Other Current Expense	\$	45.90	"
46474	Interstate Battery	Security Supplies - PA / Battery Backups	\$	163.38	"
46475	InterstateOffice	Office Supplies - Pens/Highlighters/Duste	\$	113.46	"
46476	JCL Solutions	Janitorial Supplies	\$	1,445.66	"
46477	Kabel Business	Emp Benefits - HRA Reimbursement	\$	1,962.41	"
46478	Macs Inc	Building Maint / Small Tools	\$	109.93	"
46479	Midwest Alarm	Other building Maint / Bldg Maint	\$	257.35	"
46480	Minnehaha County	Airport Security - Feb LEO	\$	17,746.86	"
46481	Quadient Postage	Postage Machine Lease	\$	170.97	"
46482	Northview Bait	Machine Maint - Propane	\$	115.78	"
46483	Overhead Door	building Maint - Screening Room Door	\$	529.00	"
46484	P&K Pest Control	QTA Maint	\$	55.00	"
46485	R&L Supply	Plumbing Supplies - Flush Valves	\$	886.15	"
46486	RDO Equipment	Machine maint - John Deere Seat	\$	888.75	"

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46487	Saftey Kleen	Small Tools - Cleaner	\$	233.91	"
46488	Sioux Merchant Patrol	Airport Security 3/3-3/9	\$	6,652.99	"
46489	Standard Parking	February Parking and Shuttle	\$	117,546.86	"
46490	Standard Signs	Field Maint - Replacement Signs/Legs	\$	3,244.75	"
46491	Tiger Corp	Machine Maint - Seal Kit, O Rings	\$	1,484.09	"
46492	Trane	Climate Control - Chiller Service Agreeeme	\$	3,250.00	"
46493	TriState Garage	Building Maint - Broken Panels	\$	1,281.00	"
46494	Waste Management	Sanitation	\$	2,847.82	"
46495	WinSupply	Plumbing Supplies - AirSnake / Flush Valv	\$	1,137.51	"
46496	Airlt	Passenger Services	\$	1,029.00	3/21/2024
46497	Airside Solutions	Field Maint - Sign Parts	\$	730.91	"
46498	Argus Leader	Advertising - Bills / Board Mins	\$	203.86	"
46499	CDW	Parking Garage - Camera Switches	\$	8,039.72	"
46500	Century Link	Utilities - Telephone	\$	1,189.16	"
46501	Office of Child Support	PPE 03/17/2024	\$	555.23	"
46502	Chubb	Prepaid Insurance - Property/Machinery	\$	130,780.00	"
46503	D&D Small Engine	Machine Maint - Mower Blades	\$	223.44	"
46504	Dakota Supply	Plumbing Supplies - Hot Water Heater	\$	571.20	"
46505	Equitable Insurance	Emp Benefits - STD, LTD, Life, Dental, Visi	\$	4,283.88	"
46506	Grainger	Small Tools - Inclinator for Papis	\$	541.00	"
46507	Howes Oil	Fuel Diesel Resale / QTA Fuel	\$	35,488.31	"
46508	Interstate Office Products	Office Supplies - Calendars, Ink	\$	143.04	"
46509	Janitors Closet	Janitorial Supplies	\$	1,312.31	"
46510	KLJ Engineering	Engineering	\$	138,921.02	"
46511	Dan Letellier	Travel - AAAE Nashville	\$	597.20	"
46512	Master Blaster	QTA Maint	\$	310.39	"
46513	Mead and Hunt	Master Plan	\$	16,352.52	"
46514	Michaels Purple	Sanitation - Holding Tank Pumps	\$	480.00	"
46515	Northern Truck	Machine Maint - Mower 20 & 21	\$	2,189.60	"
46516	SDSRP	Supplemental Retirement	\$	600.00	"
46517	Sioux Falls Utilities	Utilities - Electric	\$	41,400.06	"
46518	Sioux Falls Utilities	Utilities - Water / Sewer	\$	9,168.81	"
46519	Thompson Electric	Generator	\$	124,546.29	"
46520	Verizon Wireless	Utilities - Telephone	\$	426.86	"
			Total for 02/22/2024 - 03/27/2024	\$ 4,276,225.61	

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<i>Payroll</i>	<i>pay period ending 02/19/2024</i>	\$	72,029.54	2/23/2024
	<i>pay period ending 03/03/2024</i>	\$	73,633.84	03/08/24
	<i>pay period ending 03/17/2024</i>	\$	67,921.01	03/22/24

				
<i>CC- Dan Letellier</i>	<i>Postage</i>	\$	8.49	
	<i>Passenger Services</i>			
	<i>Vehicles</i>			
	<i>Membership</i>	\$	53.08	
	<i>Travel</i>	\$	1,877.08	
	<i>Clothing</i>			
	<i>Building Maint</i>			
	<i>Office Supplies</i>	\$	106.19	
	<i>Other Current Expense</i>	\$	31.42	
	<i>Fingerprinting</i>			
	<i>Fuel</i>	\$	99.78	
	<i>Total</i>	\$	2,176.04	
<i>CC-Jonathon Perout</i>	<i>Travel</i>	\$	357.35	
	<i>Building Maint</i>	\$	-	
		\$	357.35	
<i>CC- Richard King</i>	<i>Fingerprinting</i>			
	<i>Passenger Services</i>	\$	232.57	
	<i>Office Supplies</i>	\$	86.00	
	<i>Building main</i>	\$	161.81	
	<i>Machine Maint</i>	\$	33.09	
	<i>Travel</i>	\$	1,341.61	
	<i>Total</i>	\$	1,855.08	