

BOARD OF HEALTH MEETING MINUTES

April 10, 2025 AT 12:00 pm

Classroom 1/Virtual

Present: Jo Pankonin, Dr. Mary Murphy-Virtual, Mick Gibbs, Andrea Polkingham, Karen Tvedt, Annie Mello

Absent: Kari Benz,

Staff Present: Joe Kippley, Amy Richardson, Lisa Stensland, Timea Metzger-Nelson, Jaimie Roggenbauer

Call to order: Dr. Mary Murphy called the meeting to order with a vocal roll call at 12:10 pm. _P _ Mick _V__ Mary
__P_ Karen _A__ Kari _P_ Jo _P_ Andrea __P_ Annie

A motion was made to approve the minutes from January 9, 2025, supported by Jo, seconded by Karen. Roll call:
_Y _ Mick _Y__ Mary __Y__ Karen _A__ Kari _Y_ Jo _Y_ Andrea __Y_, Annie Motion carried.

Old Business:

New Business:

Sound Permitting Process:

The city started researching sound permitting in 1993. A weighted curve is used to determine a healthy listening level measured in decibels (dB). Recommendations for healthy listening use A-weighted decibels or dBA. While the dB scale is based only on sound intensity, the dBA scale is based on intensity and on how the human ear responds. dBA gives us a better idea of when sound can damage your hearing.

The city ordinance describes sound level measurement as Sound level measurements shall be made with a sound level meter using the A-weighting scale, in accordance with standards promulgated by the American National Standards Institute or other reasonable standards adopted and tested by the health department. An L90 measurement shall have a measurement period of no less than ten minutes unless otherwise stated in this ordinance. Ninetieth percentile noise level (L90)- is the A-weighted sound pressure level that exceeds 90% of the time in any measurement period (such as the level that is exceeded for nine minutes in a ten-minute period) and is denoted L90. The measurement period shall not be less than ten minutes unless otherwise noted in this chapter.

Receiving Land Use Category	Time	Sound Level Limit db(A)
Agricultural	6:00 a.m. to 10:30 p.m.	75
	10:30 p.m. to 6:00 a.m.	55
Commercial or business	At all times	65
Industrial	At all times	75
Noise sensitive zone	6:00 a.m. to 10:30 p.m.	60
	10:30 p.m. to 6:00 a.m.	50
Residential	6:00 a.m. to 10:30 p.m.	60
	10:30 p.m. to 6:00 a.m.	55

Emergency vehicles are exempt from any sound ordinances. Other exempt activities include school events, religious events, city sponsored events, private events in city parks that are one hour or less, construction work, commercial power equipment and refuse compacting vehicles. The last four do have some limitations. There are some special circumstances within downtown and for events.

Sound permit applications can be submitted online or on paper, then the application is reviewed before the permit is issued. The department will investigate any complaints that come in and may cause future denial of a permit.

Strategic Plan:

Joe reviewed the 4 strategic plan goals for the department.

Goal #1

Attract and retain quality employees to deliver outstanding customer experience.

Staff Development and Retention

- Develop a succession plan for eligible retirees.
- Explore options for tuition reimbursement.
- Aim to improve employee retention.

Incentives and Recognition

- Offer financial incentives for high performance.
- Implement retention bonuses for staff based on hard work and resilient attitudes.

Communication and Engagement

- Partner with Universities to build out internship programs.

Customer Satisfaction

- Maintain an overall FCH customer satisfaction score of 4.5 annually

Goal #2

Build trust in public health institutions through collaborations and consistent messaging.

Partnerships and Collaborations

- Partner with BDHH, UGM, and other organizations.
- Engage with the FCH, Health and REMSA Boards in regular communication outside of board meetings.

Internal Communication and Collaboration

- Conduct department check-ins with all other city departments for project updates.
- Enhance collaboration and develop a framework of communication across City departments and public safety team.

Community Engagement and Outreach

- Mail out informative communications to geo-specific groups outlining our services.

Awareness and Tracking

- Increase community awareness on the website, social media, and AI.
- Ask customers how they heard about our services and track their sources.

Goal #3

Focus on innovation and technology to remain relevant and flexible.

AI/Technology

- Implement technology to improve efficiency of the environmental health team.
- Identify ways AI can enhance customer experience and extend staff capacity to serve more customers.
- Leverage technology to increase community collaboration and access to care.

Goal #4

Explore new revenue streams for sustainable growth of services to improve the CHA priority areas.

Expansion of Services

- FCH school-based clinic in a middle school or high school.
- Stronger partnership with CFM
- Partner with Delta Dental bus to extend dental services.
- Start optometry services and partner with schools on the eye screening program.
- Expand pharmacy services.
- OB care

Financial Improvement

- Increase collection rate in medical and dental.
- Conduct revenue analysis of CHW services and Medicaid reimbursement
- Perform revenue analysis of 340B.
- Explore new revenue contracts for dental services with health systems.

Patient Support Services

- Dedicate more time to help patients provide income verification.
- Employ more Community Health Workers (CHWs).

Funding and Grants

- Explore federal/state/regional funding sources.

Operational Efficiency

- Streamline supply chain ordering.
- Implement growth within to elevate and train staff through DA/MA certifications.

Public Input:

None at this time

There being no further business or further discussion, the motion to adjourn was supported by Karen and seconded by Mick. Roll call: _Y_ Mick _Y_ Mary __Y_ Karen _A_ Kari _Y_ Jo _Y_ Andrea __Y_, Annie Motion carried.

