

*Promoting the use and conservation of historic properties for the education, inspiration, pleasure, and enrichment of the citizens of Sioux Falls*

**Regular Meeting Minutes for January 14, 2026  
City Center, Cooper Conference Room, 110**

**Members Present:**

Nolan Hazard, Chair  
Adam Nyhaug  
Levi Pfeil  
Luke Urlacher  
Karen McGrath  
Gail Fossum Shea  
Delia Druley  
Mark Thomas

**Members Absent**

Mason O' Farrell

**Public in Attendance:**

None

**Staff Present:**

Nick Lanning  
Diane deKoeuyer

**ITEM 1. Call to Order and Quorum Determination**

- a. Board Chair Nolan Hazard called the meeting to order at 4:00 p.m.

**ITEM 2. Welcome and Introductions**

- a. Board Chair Nolan Hazard welcomed board members.

**ITEM 3. Approval of Regular Agenda**

- a. Member Druley made a motion to approve the regular agenda, and Member Nyhaug seconded the motion. The motion passed unanimously.

**ITEM 4. Approval of December 10, 2025, Meeting Minutes**

- a. Member McGrath made a motion to approve the December 10, 2025, meeting minutes. Member Urlacher seconded the motion. The motion passed unanimously.

**ITEM 5. Public Input on Non-Agenda Items (five-minute period)**

- a. None

**ITEM 6. New Business**

- a. Review of Bylaws. Diane reviewed the following.

Article II Membership and Appointment Section 5: In the event that a member has three consecutive unexcused absences or five absences in a calendar year, the member's position on the Board will be reviewed.

Article IX Quorum and Voting Requirements: To ensure a quorum is met by the board, 50% of the members are required to attend. With nine members, five members create a quorum.

- b. Secretary of the Interior Standards for New Construction and Rehabilitation  
On review of the SOIS and the Standards for the Treatment of Historic Properties Guidelines, board members discussed providing additional information to applicants. Visual examples would be beneficial to homeowners and contractors to explain the SOIS. The following board members will form a committee to create supplemental information to the standards:

- Karen
- Levi
- Mark
- Nolan

Four members of the board will not create a quorum. Meetings could be held at 3:00 p.m. prior to the monthly board meeting in Room 110.

- c. Standards for the Treatment of Historic Properties Guidelines.  
Board members to review and reference as needed.

**ITEM 7. Announcements**

- a. Next meeting of the board is scheduled for February 11, 2026.

**ITEM 8. Adjournment**

- a. The Board of Historic Preservation meeting adjourned at approximately 5:00 pm.