

**Civil Service Board  
MINUTES**

**City Hall  
Human Resources – Madison Room  
12:30 p.m.**

**Wednesday, September 13, 2023**

Members Present: Burnley, Holmstrom & Barthel

Members Absent: Roesler

Staff Present: O'Toole, Frey and Stulken

- 1) **The meeting was called to order at 12:38 p.m. on September 13, 2023.**
- 2) **A motion was made by Doug Barthel seconded by Alayna Holmstrom to approve the July 12, 2023. Meeting Minutes.**  
Motion passed unanimously
- 3) **A motion was made by Alayna Holmstrom seconded by Doug Barthel to approve the Personnel Actions as set forth in Exhibit A.**  
Motion passed unanimously
- 4) **A motion was made by Doug Barthel seconded by Alayna Holmstrom to order the personnel actions recorded as set forth in Exhibit B.**  
Motion passed unanimously
- 5) **A motion was made by Alayna Holmstrom, seconded by Doug Barthel to extend the eligibility lists as requested for the following positions:**
  - a. Promo/Transfer List 12088000-1A Animal Control Officer (3 months)Motion passed unanimously
- 6) **A motion was made by Doug Barthel, seconded by Alayna Holmstrom to approve the administrative correction for the following:**
  - a. Firefighter eligibility list 1/24/22
  - b. Police Officer eligibility list 2/13/23Motion passed unanimously
- 7) **Public comment**
- 8) **Having no further business, a motion was made by Alayna Holmstrom seconded by Doug Bartel to adjourn the meeting.**  
Motion passed unanimously

Meeting was adjourned at 1:00 p.m.

The Board will meet on November 8, 2023 at 12:00 p.m. in the Human Resources 2<sup>nd</sup> Floor Madison Room.  
Respectfully submitted by Mandy Frey, Recording Officer

**EXHIBIT B – September 13, 2023**  
**Reporting Period: June 12, 2023 – August 27, 2023**

**New Hires:**

<b>Eligibility List #</b>	<b>Name</b>	<b>Classification</b>	<b>Hire Date</b>
12050000-13	Gajmer, Samjana	Dental Assistant	6/12/2023
20702000-2	Wajer, Matthew	Utility Locator	6/12/2023
23570000-14	Hunter, Owen	Sewer Collection Technician	6/26/2023
14288000-8	Spier, Jaynie	Recreation Program Specialist	6/26/2023
23577000-7	Haar, Jacob	Maintenance Mechanic	7/3/2023
15022000-13	Williams, Samantha	Library Associate	7/3/2023
15022000-13	Wollmuth, Benjamin	Library Associate	7/10/2023
14288000-8	Clausen, Cody	Recreation Program Specialist	7/10/2023
19235000-4	Lamb, Noah	Parking Patrol	7/17/2023
14339000-10	Miranowski, Devin	Park Technician	7/24/2023
14339000-10	Roelfsema, Maxwell	Park Technician	7/24/2023
1641800-2	White, Breanna	Community Housing Coordinator	7/24/2023
10228000-9	Felix, Marky	Police Officer	7/31/2023
10228000-7	Gonzalez, Denny	Police Officer	7/31/2023
10228000-9	Anderson, Max	Police Officer	7/31/2023
10228000-9	Vert, Marcus	Police Officer	7/31/2023
10228000-9	Gentile, Cady	Police Officer	7/31/2023
10228000-9	Erickson, Alfonso	Police Officer	7/31/2023
10228000-9	Davis, Terrence	Police Officer	7/31/2023
10228000-9	Jones, Mattie	Police Officer	7/31/2023
10228000-9	Aguirre, Ruben	Police Officer	7/31/2023
10228000-9	Vazquez, Brandon	Police Officer	7/31/2023
10228000-9	Fluit, Amber	Police Officer	7/31/2023
10228000-9	Beeman, Andrew	Police Officer	7/31/2023
10228000-9	Reese, Roy	Police Officer	7/31/2023
10228000-9	Small, Ismael	Police Officer	7/31/2023
10228000-9	McCarthy, Garret	Police Officer	7/31/2023
03101000-4	Golden, William	Senior Assistant City Attorney	8/7/2023
10108000-13	Wood, Avare	Police Records Technician	8/7/2023
12059000-13	Flannery, Lindsey	Registered Nurse	8/8/2023
05121000-5	Clayton, Kammi	Business Technician	8/14/2023
12046000-2	Jarding, Michelle	Dental Services Manager	8/21/2023

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**Off Probation Entrance:**

Eligibility List #	Name	Classification	Hire Date	Date Probation Completed
22556000-8	Foster, Wayne	Water Distribution System Technician	6/13/2022	6/13/2023
12050000-12	Gajmer, Chitra	Dental Assistant	6/27/2022	6/27/2023
15018000-7	Allard, Laura	Branch Librarian	7/11/2022	7/11/2023
11711000-5	Schrack, Jordan	Equipment Operator	7/25/2022	7/25/2023
10228000-7	McManigal, Nikki	Police Officer	8/1/2022	11/1/2023
10228000-6	Thomas, Abigail	Police Officer	8/1/2022	11/1/2023
10228000-7	Pierson, Christopher	Police Officer	8/1/2022	11/1/2023
10228000-6	Talley, Jacob	Police Officer	8/1/2022	11/1/2023
10228000-6	Stangel, Matthew	Police Officer	8/1/2022	11/1/2023
10228000-6	Ruddy, David	Police Officer	8/1/2022	11/1/2023
10228000-7	Zimmer, Brianna	Police Officer	8/1/2022	11/1/2023
10228000-6	Mox, Vincent	Police Officer	8/1/2022	11/1/2023
1603000-2	Penfield, Logan	Housing Development Manager	8/1/2022	8/1/2023
08127000-5	Bernard, Brianne	Graphic Designer	8/1/2022	8/1/2023
15022000-9	Fjellanger, Russell	Library Associate	8/8/2022	8/8/2023
16515000-2	Nelson, Shana	Housing Compliance Supervisor	8/8/2022	8/8/2023
22577000-9	Rathsachack, Soutsavat	Maintenance Mechanic	8/22/2022	8/22/2023

**Promotions:**

Eligibility List #	Name	Date Promoted	Former Classification	New Classification
10225000-7A	Wilson, Devon	6/12/2023	Police Officer	Police Sergeant
10225000-7A	Prostrollo, Peter	6/13/2023	Police Officer	Police Sergeant
04930000-3	Pereira Da Silva, Ruben	6/26/2023	Recreation Program Specialist	Safety and Risk Coordinator
22725000-11	Foster, Wayne	6/26/2023	Water Distribution System Technician	Water Operator
22719000-2	McDonnel, Caden	7/10/2023	Water Service Technician	Lead Water Service Technician
22554000-3A	James, Matthew	7/10/2023	Lead Water Operator Certified	Water Operations Manager
10225000-7A	Meath, Joseph	8/7/2023	Police Officer	Police Sergeant

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**Off Probation Promotional:**

Eligibility List #	Name	Date Promoted	Former Classification	New Classification	Date Completed
07045000-3	Lobien, Kristin	1/9/2023	Street Logistics Specialist	Civic Analytics Specialist	7/9/2023
11712000-4A	Gale, Casey	2/20/2023	Equipment Operator	Lead Equipment Operator	8/20/2023
11712000-4A	Peterson, Trent	2/20/2023	Equipment Operator	Lead Equipment Operator	8/20/2023

**Transfers:**

Eligibility List #	Name	Date Transferred	Former Classification	New Classification
15022000-14A	Allard, Laura	8/7/2023	Branch Librarian	Library Associate

**Off Probation – Transfers: None to report**

Eligibility List #	Name	Date Transferred	Former Classification	New Classification	Date Completed
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**Reassignments/Reclassifications:**

Name	Date	Former Classification	New Classification
Fleming, David	6/12/2023	Facilities Plumber	Facilities Plumber/Licensed
Aldrich, Jerry	7/10/2023	Parts Worker	Parts and Inventory Technician
Hofstee, Nicholas	7/10/2023	Parts Worker	Parts and Inventory Technician
Kintzi, Brittani	7/24/2023	Patient Support Technician	City Services Technician
Richardson, Amy	7/24/2023	Chief of Health Administration and Performance Management	Assistant Public Health Director
Brynjulson, Austin	7/24/2023	Civic Analytics Specialist	Civic Analytics Analyst
Profir, Aileen	7/24/2023	Civic Analytics Specialist	Civic Analytics Analyst
Olson, Susan	7/24/2023	Chief Dental Officer	Dental Director
Tinguely, Jennifer	7/24/2023	Chief Medical Officer	Medical Director
Ahmed, Nayeema	7/24/2023	Chief of Health Protection and Prevention Services	Public Health Administrator
Wick, Kathleen	7/24/2023	Clinical Initiatives Manager	Health Administration Manager
Hestad, Lori	7/24/2023	Quality and Performance Improvement Coordinator	Quality and Risk Coordinator
Soto, Carrie	7/24/2023	Patient Intake Supervisor	Patient Access Supervisor
Hettich, Jebediah	8/21/2023	Staff Engineer	Staff Engineer, P.E.
Wirtz, Jason	8/21/2023	Controls Technician	Controls System Specialist
Dent, Broderick	8/21/2023	Controls Technician	Controls System Specialist
Riordan, Matthew	8/21/2023	Controls Technician	Controls System Specialist

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**Separations:**

Name	Separation Date	Hire Date	MOU	Classification
Bruxvoort, Troy	6/16/2023	7/13/1998	Police	Police Sergeant
Buteyn, James	6/16/2023	7/13/1998	Police	Police Sergeant
Millette, Richard	6/16/2023	7/13/1998	Police	Police Officer
Draeger, Robert	6/16/2023	7/13/1998	Police	Police Officer
Schultz, Carla	6/16/2023	3/21/1998	Fire	Administrative Assistant
Sona, Jessica	6/30/2023	9/8/2009	Health	Dental Hygienist
Miller, Brett	6/30/2023	1/31/2022	Library	Library Associate
Avitia, Kimberly	7/7/2023	5/16/2022	Health	Registered Nurse
Vaqn Gundy, Brook	7/12/2023	3/1/2004	Fire	Firefighter
Collura, Alicia	7/14/2023	5/21/2007	Health	Chief of Clinical Health Services
Langenfeld, Molly	7/28/2023	9/14/2020	Police	Police Records Technician
Treadway, Christopher	8/1/2023	11/28/2005	Police	Police Sergeant
Mullaney, Aiden	8/4/2023	11/2/2020	Police	Forensic Specialist I
Clark, Dennis	8/11/2023	4/29/1991	Fire	Fire Protection Engineer PE
Bongungu, Jordy	8/17/2023	3/21/2022	Water	Water Operator
Moore, Jared	8/19/2023	9/20/2021	Police	Police Officer
Naber, Elizabeth	8/21/2023	4/13/2015	Health	Dentist
Davis, Blake	8/25/2023	7/30/2018	Police	Police Officer

**Separations within Probation Period:**

Name	Separation Date	Hire Date	MOU	Classification
Hauge, Trudy	6/13/2023	4/10/2023	Health	Licensed Practical Nurse
Huber, Austin	6/22/2023	3/6/2023	Water Reclamation	Sewer Collection Technician
Hannasch, Kelvin	6/23/2023	11/17/2022	Police	Police Officer
Bradshaw, Adam	7/6/2023	11/14/2022	Police	Police Officer
Glazier, Lauren	07/21/23	02/13/23	Health	Mental Health Counselor
Brown, Levi	07/22/23	05/01/23	Police	Animal Control Officer
Winter, Brandon	07/17/23	01/11/23	Street	Equipment Operator
Jurrens, Haley	08/12/23	02/13/23	Landfill	Landfill Scale Operator
Nordstrom, Noah	08/10/23	05/22/23	Fleet	Vehicle/Equipment Service Worker
Fluit, Amber	08/11/23	07/31/23	Police	Police Officer
Ray, Johnny	08/17/23	05/30/23	Health	Mental Health Counselor