

Falls Community Health Governing Board Minutes
Thursday, September 21, 2023, at 12:00 pm

Present: Moses Pessima, Kari Benz, Bill Earley-V, Lee Jensen, Madeline Shields- V, Bernie Schmidt- V, Angela Landeen, Gwen Fletcher, Amanda Willard,

Absent: Brenda Parker, Dr. Bill Schultz

Staff Present: Amy Richardson, Lisa Stensland, Dr. Jen Tinguely, Lori Hestad

Call to Order: Kari Benz called the meeting to order at 12:10 pm. Roll call: V Bill E, P Angela, A Brenda, V Madeline, V Bernie, P Lee, P Moses P Kari P Gwen P Amanda A Bill S

A motion was made to approve the minutes for Falls Community Health Governing Board dated August 17, 2023, supported by Bill E seconded by Angela, motion carries. Roll call: Y Bill E, Y Angela, A Brenda, Y Madeline, Y Bernie, Y Lee, Y Moses Y Kari Y Gwen Y Amanda A Bill S

Welcome and Introductions:

We welcomed new board members Gwen Fletcher and Amanda Willard.

It was announced that Vanessa Sweeney has been hired to fill the Clinic Administrator position.

FINANCIALS:

The Falls Community Health reports attached are through the month ending August 31, 2023. We are 67% through the fiscal year. The last financials presented were through the month of July 2023.

Operating Revenues:

- Net Patient Revenue consists of all patient charges and adjustments. Total Net Patient Revenue for August came in at \$204,417, which is 74% of the YTD actuals to annual budget.
- Total Grant Revenue of \$744,696 includes grant drawdowns from the Community Health Center, ARPA, Community Health Worker, Public Health Response, Ryan White Part C, HIV Prevention, Family Planning, and Colorectal Cancer grants.
- Total Other Revenue for August is \$21,756 which consists mostly of the quarterly Medicaid Health Home Incentive payment.

Total Operating Revenues YTD August is \$6,353,895 which is 74% YTD actuals to annual budget.

Operating Expenses: Operating expenses are classified within 7 categories. Total expenses were \$1,370,729 for the month of August.

- Personnel expenses are at 55% of the budget. August had 2 pay periods. 2023 is \$1.1M favorable to YTD budget.
- Professional Services are at 72% of the YTD budget. This category includes payments to the Center for Family Medicine, locum providers, interpreter services and laboratory expenses.
- Rentals are at 96% of the YTD budget. Technology charges occur in March of every year.
- Repair and Maintenance is at 63% of the YTD budget.
- Supplies and Materials are at 126% of YTD budget. Category includes general medical and dental supplies, immunization & pharmaceuticals as well as the monthly maintenance of the electronic medical and dental software systems.
- Training is at 80% of the YTD budget. The majority of expenses are continuing education expenses and licensure renewals.
- Utilities are at 48% YTD budget. The majority of this expense occurs quarterly. Last payment occurred in July 2023.

Total Operating Expenses YTD August is \$8,972,042 which is 64% YTD actuals to annual budget.

Non-operating Revenue (Expense):

- Other Revenue (Expense) is at 47% of the budget and includes payments from USD dental lease payments, recovery of prior year revenue, and interest.

Net Income (Loss):

- August actuals are showing a net loss of (\$379,288) and YTD net loss of (\$2,440,806).

A motion was made to accept the financial report as presented, supported by Lee, seconded by Moses, motion carries. Roll call: __Y__ Bill E, __Y__ Angela, __A__ Brenda, __Y__ Madeline, __Y__ Bernie, __Y__ Lee, __Y__ Moses __Y__ Kari __Y__ Gwen __Y__ Amanda __A__ Bill S

Productivity:

The providers had 1657 visits in August which puts them at 84% to goal. The nurses had 3 visits (new tracking method) and are at 59% to goal. Total medical visits are 83% to year-to-date goal. The dentists had 676 visits in August and are 84% to the goal. Hygiene had 90 visits and short one hygienist, leaving them at 91% to goal. The dietitian had 23 visits and 83% to goal. Mental Health had 79 visits and 32% to goal. CD Counselor had 19 visits and 51% to goal. Case Management/ Social work is at 159 visits and 137% to goal. This has been audited and found a few issues with reporting. They will be audited, and adjustments made as the reporting is fixed. August totals are 81% to goal.

QUALITY:

September saw the 4th edition of Quality Insider Newsletter. The staff enjoyed the newsletter and have had input on what to include in the newsletter.

As of August 31st, nine of the 18 quality measures have met the goal, and a couple were close and should be met by the end of the year. Adult BMI is currently at 58% and the goal is 63%. The blood pressure measure was just met in August with 68% and the goal is 66%. Tobacco Screening and Cessation is at 87% with the goal of 80%.

Patient Centered Medical Home (PCMH) recognition was received on July 17, 2023.

Another noteworthy item was the Federal Claims Torts Act (FTCA) Federal Malpractice insurance received deeming action on August 18, 2023.

Ryan White Quality Measures:

Tracking Syphilis testing for RW patients. Currently in 79.5% compliance the 2023 goal is 85% compliance. The national average is 37% tested annually. From April 1, 2022, to March 31, 2023, there were 19 active Ryan White Part C patients and 93% were in viral suppression and 83% were in retention in care.

ACCESS:

A motion was made to accept the credentialing for Stacey Leber, DO, supported by Moses, seconded by Lee, motion carries. Roll call: __Y__ Bill E, __Y__ Angela, __A__ Brenda, __Y__ Madeline, __Y__ Bernie, __Y__ Lee, __Y__ Moses __Y__ Kari __Y__ Gwen __Y__ Amanda __A__ Bill S

BOARD CHAIR AND VICE CHAIR VOTE:

The nominating committee would like to bring forth Kari Benz for Chair. The nominating committee would like to bring forth Angela Landeen for Vice Chair.

A motion to accept Kari Benz as Chair supported by Lee and seconded by Angela, motion carries. Roll call: __Y__ Bill E, __Y__ Angela, __A__ Brenda, __Y__ Madeline, __Y__ Bernie, __Y__ Lee, __Y__ Moses __Y__ Kari __Y__ Gwen __Y__ Amanda __A__ Bill S

A motion to accept Angela Landeen as Vice Chair supported by Kari and seconded by Lee, motion carries. Roll call: Y Bill E, Angela, A Brenda, Y Madeline, Y Bernie, Y Lee, Y Moses Y Kari Y Gwen Y Amanda A Bill S

PUBLIC INPUT:

None at this time

Motion to supported by Angela, seconded by Lee, motion carries. Roll call: Y Bill E, Angela, A Brenda, Y Madeline, Y Bernie, Y Lee, Y Moses Y Kari Y Gwen Y Amanda A Bill S

1:04 pm



Kari Benz – Chair October 19, 2023