

## **Falls Community Health Governing Board Minutes**

**Thursday, September 18, 2025, at 12:00 pm**

**Present:** Amanda Willard, Moses Pessima, Carlos Castillo, Kari Benz, Murat Sincan-Virtual, Madeline Shields, Angela Landeen, Dr. Bill Schultz, Gwen Fletcher, Josh Keller-Virtual

**Absent:** Lee Jensen,

**Staff Present:** Joe Kippley, Amy Richardson, Dr. Jen Tinguely, Vanessa Sweeney, Lisa Stensland, Dr. Susan Olson, Michelle Jarding, Lori Hestad, Katie Wick

Call to Order: Kari Benz called the meeting to order at 12:05 am. Roll call: \_V\_ Murat, \_P\_ Angela, \_P\_ Madeline, A\_ Lee, \_P\_ Moses, \_P\_ Kari, \_P\_ Gwen, \_P\_ Amanda, \_\_P\_ Bill S, \_P\_ Carlos, V\_ Josh

A motion was made to approve the minutes for Falls Community Health Governing Board dated August 21, 2025, supported by Madeline seconded by Moses, motion carries. Roll call: \_Y\_ Murat, \_Y\_ Angela, \_Y\_ Madeline, A\_ Lee, \_Y\_ Moses, \_Y\_ Kari, \_Y\_ Gwen, \_Y\_ Amanda, \_P\_ Bill S, \_Y\_ Carlos, \_Y\_ Josh

### **FINANCIALS:**

The Falls Community Health reports attached are through the month ending August 31, 2025. We are 67% through the fiscal year. The last financial statements presented were through the month of July 31, 2025.

#### **Operating Revenues:**

- Net Patient Revenue consists of all patient charges and adjustments. Total Net Patient Revenue for August came in at \$387,877, YTD actual is 87% compared to annual budget.
- Total Grant Revenue of \$287,269 includes grant revenue from Community Health Center and Ryan White Part C.
- Total Other Revenue for August is \$42,656 which consists mostly of Medicaid Managed Care payments. Total Operating Revenue YTD August is \$5,427,275, which is 78% YTD actual to annual budget.

**Operating Expenses:** Operating expenses are classified within 7 categories. Total expenses were \$920,303 for the month of August.

- Personnel expenses are 57% of the budget and August had 2 pay periods. 2025 is \$916,619 favorable to YTD budget.
- Professional Services are 63% of the YTD budget. This category includes payments for services like Center for Family Medicine, Minnehaha County quarterly shared facility costs, interpreter services, transportation for patients, clinic security, contracted substance abuse, mental health and nutritionist services, Lewis Drug pharmacy, etc.
- Rentals are 96% of the YTD budget. Technology charges occur in March of every year.
- Repair and Maintenance is 16% of the YTD budget.
- Supplies and Materials are 69% of YTD budget. Category includes expenditures like general medical, lab and dental supplies, office supplies, fuel, immunization & pharmaceuticals, electronic medical and dental software system fees, patient education supplies, and claims processing.
- Training is 38% of the YTD budget. Most expenses are continuing education expenses and licensure renewals.
- Utilities are at 34% YTD budget. Most of this expense occurs quarterly and the last payment occurred in June 2025.

Total Operating Expenses YTD August are \$7,780,634 which is 58% YTD actuals to annual budget.

#### **Non-operating Revenue (Expense):**

- Total nonoperating revenue (expenses) is 65% of the budget and includes payments from AAA recovery collections, USD dental clinic rent and interest.

**Net Income (Loss):**

➤ August actual amounts show a net loss of (\$176,806) and YTD net loss of (\$2,155,692).

A motion was made to accept the financial report as presented, supported by Angela, seconded by Carlos, motion carried. Roll call: \_Y\_ Murat, \_Y\_ Angela, \_Y\_ Madeline, A\_ Lee, \_Y\_ Moses, \_Y\_ Kari, \_Y\_ Gwen, \_Y\_ Amanda, \_P\_ Bill S, \_Y\_ Carlos, \_Y\_ Josh

**Productivity:**

The providers had 12,471 visits year to date. The nurses have had 45 visits year to date. Total medical visits year to date are 12,555.

The dentists have had 5,953 visits year to date. Hygiene has 856 visits year to date. Total dental visits are 6,760.

The dietitian had 139 visits this year. Mental Health had 1052 YTD visits. CD Counselor had 35 visits YTD. Case Management has 786 visits. Year-end totals are 19,217 total visits which is 89% to goal.

**QUALITY:**

The clinic has two new quality measures that are now reported . These have been reviewed, and a list of patients has been given to the providers to review to see if they will meet the measures. Currently there are 8 /20 measures that are at goal.

Quality Initiatives that are being worked on include: mammogram double booking -tracking no shows, tobacco screening training for dental staff has been completed, no show survey-PM team reviewing, Substance Abuse module.

Patient satisfaction surveys have gone out. Medical received 142 back and Dental had 82 returned.

Recognition has gone out to 26 medical employees who have finished their annual training by 7/7/25.

The 2025 CHAD clinical priority measures are being monitored – one has been met; one is a point away. The other two need some work.

Risk Updates: the committee meets bi-monthly. In Q1 245 incidents were reviewed in Q2 154. 76% of the reports were completed for Q1 and 33% for Q2. A new process was implemented for turn around time; the goal is 15 days. Also working to reduce errors by 5% each quarter.

Safety Updates: Fire Drill after action reports have been completed, a safety scavenger hunt was utilized to locate common safety equipment, installation of an enhanced overhead paging system, crosswalk planning with the traffic department. Emergency maps have been updated and include location of emergency exits, fire extinguishers and AED's.

Ryan White updates: A site visit will be held 7/14/26-7/15/26. There are 137 total patients in the program and 4 pending. 88% of the program participants received pneumonia vaccines. A pregnancy test is required for Ryan White patients that have either had a new HIV diagnosis or a change in medication. 100% of eligible patients were tested.

**ACCESS:****Credentialing and Privileging:**

Stacey Leber, DO – no concerns with Avera credentialing

A motion to accept credentialing of Stacey Leber, supported by Carlos, seconded by Madeline, motion carries. \_Y\_ Murat, \_Y\_ Angela, \_Y\_ Madeline, A\_ Lee, \_Y\_ Moses, \_Y\_ Kari, \_Y\_ Gwen, \_Y\_ Amanda, \_P\_ Bill S, \_Y\_ Carlos, \_Y\_ Josh

Kyla Peterson, CSW-PIP – no concerns with Avera credentialing and no changes to privileging

A motion to accept re-credentialing and re-privileging of Kyla Peterson, CSW-PIP , supported by Amanda,

seconded by Angela, motion carries. Roll call: \_Y\_ Murat, \_Y\_ Angela, \_Y\_ Madeline, A\_ Lee, \_Y\_ Moses, \_Y\_ Kari, \_Y\_ Gwen, \_Y\_ Amanda, P\_ Bill S, Y\_ Carlos, \_Y\_ Josh

Dr. Kaylee Abu-Ghazaleh, DDS – no concerns with Avera credentialing and initial privileging

A motion to accept credentialing and privileging of Dr. Kaylee Abu-Ghazaleh, DDS, supported by Moses seconded by Madeline, motion carries. Roll call: \_Y\_ Murat, \_Y\_ Angela, \_Y\_ Madeline, A\_ Lee, \_Y\_ Moses, \_Y\_ Kari, \_Y\_ Gwen, \_Y\_ Amanda, P\_ Bill S, Y\_ Carlos, \_Y\_ Josh

#### **Board Appointments:**

A motion to accept Jaclyn Kramer to the Falls Community Health Governing Board, supported by Madeline, seconded by Amanda, motion carries. Roll call: \_Y\_ Murat, \_Y\_ Angela, \_Y\_ Madeline, A\_ Lee, \_Y\_ Moses, \_Y\_ Kari, \_Y\_ Gwen, \_Y\_ Amanda, P\_ Bill S, Y\_ Carlos, \_Y\_ Josh

#### **Board Election:**

A motion to elect Amanda Willard as Chair for the FCH Governing Board supported by Moses, seconded by Carlos, motion carries. Roll call: \_Y\_ Murat, \_Y\_ Angela, \_Y\_ Madeline, A\_ Lee, \_Y\_ Moses, \_Y\_ Kari, \_Y\_ Gwen, \_\_\_ Amanda, P\_ Bill S, Y\_ Carlos, \_Y\_ Josh

A motion to elect Moses Pessima as Vice-Chair for the FCH Governing Board supported by Kari, seconded by Angela, motion carries. Roll call: \_Y\_ Murat, \_Y\_ Angela, \_Y\_ Madeline, A\_ Lee, \_Y\_ Moses, \_Y\_ Kari, \_Y\_ Gwen, \_Y\_ Amanda, P\_ Bill S, Y\_ Carlos, \_Y\_ Josh

#### **Public Health Director Update:**

##### City Updates

- City ambulance contract has been approved by council
- City budget has also been approved by council

##### Clinic Updates

- The Department of Social Services and the state will review Medicaid reimbursement rates
- The state opioid settlement money was spent faster on projects like the Link and other rehab centers
- Rural Health Transformation Fund - \$100M for SD for each of next 5 years. FQHC are called out in the bill to ask for funds.

#### **PUBLIC INPUT:**

None at this time.

Motion to adjourn supported by Carlos seconded by Madeline, motion carries. Roll call: \_Y\_ Murat, \_Y\_ Angela, \_Y\_ Madeline, A\_ Lee, \_Y\_ Moses, \_Y\_ Kari, \_Y\_ Gwen, \_Y\_ Amanda, P\_ Bill S, Y\_ Carlos, \_Y\_ Josh

1:05 pm

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Amanda Willard –Chair October 16, 2025

Upcoming meeting: November 20, 2025

