

## Falls Community Health Governing Board Minutes

Thursday, December 18, 2025, at 12:00 pm

**Present:** Amanda Willard, Moses Pessima, Lee Jensen, Madeline Shields, Josh Keller-Virtual, Dr. Bill Schultz, Jaci Kramer-Virtual

**Absent:** Gwen Fletcher, Murat Sincan, Carlos Castillo,

**Staff Present:** Joe Kippley, Amy Richardson, Dr. Jen Tinguely, Vanessa Sweeney, Lisa Stensland, Michelle Jarding, Lori Hestad, Jaimie Roggenbauer

Call to Order: Amanda Willard called the meeting to order at 12:06 pm. Roll call: \_A\_ Murat, \_V\_ Jaci, \_P\_ Madeline, \_P\_ Lee, \_P\_ Moses, \_A\_ Gwen, \_P\_ Amanda, \_P\_ Bill, \_A\_ Carlos, \_V\_ Josh

A motion was made to approve the minutes for Falls Community Health Governing Board dated November 20, 2025, supported by Madeline seconded by Moses, motion carries. Roll call: \_A\_ Murat, \_Y\_ Jaci, \_Y\_ Madeline, \_Y\_ Lee, \_Y\_ Moses, \_A\_ Gwen, \_Y\_ Amanda, \_Y\_ Bill, \_A\_ Carlos, \_Y\_ Josh

### **FINANCIALS:**

The Falls Community Health reports attached are through the month ending November 30, 2025. We are 92% through the fiscal year. The last financial statements presented were through the month of October 31, 2025.

#### **Operating Revenues:**

- Net Patient Revenue consists of all patient charges and adjustments. Total Net Patient Revenue for November came in at \$363,508, YTD actual is 115% compared to annual budget.
- Total Grant Revenue of \$297,772 includes grant revenue from Community Health Center, Ryan White Part C and HIV Prevention.
- Total Other Revenue for November is \$48,940 which consists mostly of Medicaid Managed Care payments and Health Home Provider Incentive.

Total Operating Revenue YTD November is \$7,392,878, which is 106% YTD actual to annual budget.

**Operating Expenses:** Operating expenses are classified within 7 categories. Total expenses were \$873,934 for the month of November.

- Personnel expenses are 81% of the budget and November had 2 pay periods. 2025 is \$945,968 favorable to YTD budget.
- Professional Services are 85% of the YTD budget. This category includes payments for services to Center for Family Medicine, interpreter services, transportation for patients, clinic security, Lewis Drug pharmacy, etc.
- Rentals are 99% of the YTD budget. Technology charges occur in March of every year.
- Repair and Maintenance is 20% of the YTD budget.
- Supplies and Materials are 102% of YTD budget. Category includes expenditures like general medical, lab and dental supplies, office supplies, immunization & pharmaceuticals, electronic medical and dental software system fees, and claims processing.
- Training is 53% of the YTD budget. Most expenses are continuing education expenses and licensure renewals.
- Utilities are at 55% YTD budget. Most of this expense occurs quarterly and the last payment occurred in September 2025.

Total Operating Expenses YTD November are \$10,947,721 which is 82% YTD actuals to annual budget.

#### **Non-operating Revenue (Expense):**

- Total nonoperating revenue (expenses) is 94% of the YTD budget and includes payments from AAA recovery collections, USD dental clinic rent, and interest for November.

**Net Income (Loss):**

- November actual amounts show a net loss of (\$135,114) and YTD net loss of (\$3,268,000).

A motion was made to accept the financial report as presented, supported by Bill, seconded by Jaci, motion carried. Roll call: \_A\_ Murat, \_Y\_ Jaci, \_Y\_ Madeline, \_Y\_ Lee, \_Y\_ Moses, \_A\_ Gwen, \_Y\_ Amanda, \_Y\_ Bill, \_A\_ Carlos, \_Y\_ Josh

**Productivity:**

The providers had 16,075 visits year to date. The nurses have had 50 visits year to date. Total medical visits year to date are 16,125.

The dentists have had 6,243 visits year to date. Hygiene has 1,301 visits year to date. Total dental visits are 7,544.

The dietitian had 181 visits this year. Mental Health had 1,114 YTD visits. CD Counselor had 40 visits YTD. Case Management has 1,103 visits. Year-to-date totals are 26,107 total visits, which is 89% to goal. Dental is still looking for a full-time dentist.

**QUALITY:**

There are 20 quality measures now. Staff are working on getting some baseline data in the system for reference. Currently there are 10 of the measures that are being met and 3 are very close. Initiatives being worked on include Mammogram double booking-tracking no-shows, Dental sealants, no-show survey, patient intake audit and review.

Risk Updates a new process was implemented for turnaround time within 15 days. The average for Q1 was 21 day, Q2 was 23 days and Q3 is 21 days. The risk team is working on reducing errors by 5% each quarter.

Demographic errors were reduced from 28% to 19% from Q2 to Q3. Lab ordering errors increased from 43% to 59% from Q2 to Q3.

Safety Updates- Initiatives include overhead paging system, a crosswalk planning with traffic department, active shooter training, monthly safety newsletters, emergency response cards and an updated code of conduct.

Ryan White Update- a site visit will be conducted July 14 & 15, 2026. There are 138 patients in the program and 9 are pending. In 2025 there have been 11 new patients in the program. Pneumonia vaccines and pregnancy tests were the quality measures worked on this year. 58% of the Ryan White patients have been vaccinated for pneumonia and all patients that had a new diagnosis or change in medication were tested for pregnancy.

**ACCESS: Deferred due to loss of quorum.**

**PUBLIC INPUT:**

None at this time.

Due to lack of quorum meeting ended.

1:00 pm

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Amanda Willard –Chair January 15, 2026  
Upcoming meeting: February 19, 2026

