



200 NORTH DAKOTA AVENUE • P.O. BOX 7403 • SIOUX FALLS, SD 57117-7403

MINUTES OF BOARD OF TRUSTEES MEETING

Siouxland Libraries

Downtown Library

Wednesday, May 14, 2025 – 4:30 p.m.

1. Roll Call and declaration of quorum. The meeting was called to order at 4:32 PM by Justine Murtha. Members present: Lorie Hogstad, Anne Land, Justine Murtha, Joel Rosenthal, County Commissioner Jen Bleyenbergh and Library Director Jodi Fick. Members absent: Adam Emerson. Staff present: Aldijana Bonander, Alysia Boysen, Amy Larsen, and Dan Neeves.
2. Adoption of the agenda. Motion by Lori Hogstad and second by Anne Land to adopt the agenda. Motion carried.
3. Motion by Anne Land and second by Lori Hogstad to approve the minutes of the March 12, 2025, meeting. Motion carried.
4. Review of financial and statistical reports.
 - a. Capital Improvement Fund: significant encumbering with courier truck and shelving signage on order. AV equipment upgrades for Prairie West also on order. The collection capital budget right on track with 34% spent/committed.
 - b. General Fund: 34.5% spent, with a couple software packages encumbered. Right on track.
 - c. Statistical Reports: physical circulation is running 1.5% less than last year, while digital circulation increases. Overall circulation is up 2.7% up year-to-date. Meeting Room use is leveling off. Programs continue to be strong.
5. Library Director and staff reports.
 - a. Director Report
 - i. Staffing update: one Oak View Library Associate resigned effective May 9. We have another Library Associate who recently announced her intention to retire effective June 18 from Rural East locations. Due to sales tax revenue being lower than anticipated, all open positions will remain open for 90 days before a replacement start date. Director positions will not have the 90 day delay.
 - ii. Board Member asked if the library is considering reducing hours based on budget projection. It is on the table and library administration is looking at options to save budget to compensate for property tax cap and lower sales tax revenues. Library Director explained the process of budget recalibrating for the city. Any significant changes in operations and hours will come to the library board for approval. Discussion back and forth about county and city agreement and equitable access.
 - iii. Summer Reading Program: media briefing next Wednesday at 10:30 AM. Guests are already coming in asking for logs. This year's theme: Color Our World.
 - iv. Pack the Library Day is Saturday, May 31 for a 30th Year Anniversary event for the Siouxland Libraries system. Library will also be selling new limited edition bookmarks for revenue and to build excitement. The goal is to get 2,025 people in the library that day. It is a stretch goal.
 - v. Oak View building renovation is on track. Bidding will close at the end of June and the hope is to have construction start in September. We anticipate that the branch will be closed until mid-December. The project includes improvements to landscaping

and sidewalks, adding study rooms, and enclosing the staff area. The project also includes landscape improvements to the Ronning Branch Library.

- vi. New Library App coming: the new app will be available through the library's major vendor, and the change is coming sooner than expected. This is because text by email is being eliminated by phone companies by mid-June. The library will be unable to send texts. The library is anticipating the new app will send push notifications and allow for a reduced disruption in notification services.

6. Public Input. (There was no public input.)

7. Unfinished Business.

- a. Update on Library Materials Appeals process and set Special Meeting date to approve changes to the Collection Development Policy.
 - i. Appeals to decisions on obscene materials must go through the library's governing body. Other appeals will continue to go through the Library Board. Library Director has a meeting scheduled for next Wednesday with City and County officials to confirm the definition of "governing body." Updates to the Collection Development Policy will follow.
 - ii. Following the meeting next Wednesday, a special Library Board meeting will be held to approve the revised Collection Development Policy. Discussion on possible dates for special meeting occurred.

8. New Business.

- a. Adopt proposed Meeting and Study Room Policy revision
 - i. Three library staff members worked to strengthen the policy, including a notice that outside organizations cannot use the library or city logos to promote their events. Other edits: clarified language to simplify the message and clearly identify breaks between study room use. Discussion on the changes between Library Board and Library Director.
 - ii. Adoption of the revised Meeting and Study Room Policy. Motion by Lori Hogstad and second by Joel Rosenthal to adopt the Meeting and Study Room Policy. Motion carried.

9. Other.

- a. Motion by Anne Land and second by Lori Hogstad to enter Executive Session under SDLA-1-25-2(1) to discuss personnel matter. Motion carried. Executive Session started at 5:20 PM and ended at 6:20 PM. Motion by Hogstad and second by Land to direct Board chair to notify Mayor of board's recommendation for library director. Motion carried.

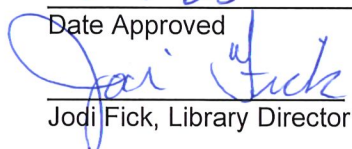
10. The next regular meeting will be on Wednesday, July 9 at 4:30 PM at the Prairie West Branch Library.

11. Adjournment. The meeting was adjourned at 6:27 P.M.


Dan Neeves, Library Staff

7-9-25

Date Approved


Jodi Fick, Library Director