



200 NORTH DAKOTA AVENUE • P.O. BOX 7403 • SIOUX FALLS, SD 57117-7403

MINUTES OF BOARD OF TRUSTEES MEETING

Siouxland Libraries

Hartford Branch

Wednesday, September 17, 2025 – 4:30 p.m.

1. Roll Call and declaration of quorum. The meeting was called to order at 4:31 PM by Murtha.
Members present: Jean Bender, Adam Emerson, Sue Ann Lang, Justine Murtha, Kelly Thompson, County Commissioner Jen Bleyenbergh and Library Director Alysia Boysen.
Members absent:
Staff present: Patricia Bates, Aldi Bonander, Kim Kobblank, Dan Neeves, Nicole Norton.
Public present: Katherine Randall
2. Adoption of the agenda. Motion by Bender and second by Emerson to adopt the agenda. Motion carried.
3. Motion by Lang and second by Bender to approve the minutes of the July 9, 2025, meeting. Motion carried.
4. Review of financial and statistical reports.
 - a. Alysia Boysen gave reports. New cardholders are trending downward, and the library is doing a push for Library Card Signup month to encourage new cards and card renewals. Website visits are down, but library app visits are up. Circulation is seeing a slight decrease in physical items, but 14% growth in digital circulation. Meeting room use and program attendance are up, too. Question regarding circulation trends: it is a national trend to see digital increases and physical decreases. Question about one-to-one programs: These are any informational interactions that take longer than 10 minutes of instruction at the public service desk.
 - b. Financial: capital budget: on track. Operations budget: on track. Technology line indicates a customer induction system for Oak View, coming with renovation.
5. Library Director and staff reports.
 - a. Director Report – Alysia Boysen
 - i. Staff Day happens twice per year. Our next meeting is October 24, 2025. We are sending a group of staff to the State Library's Tri-Conference, October 1-3, 2025. Staff will be presenting multiple sessions at the conference. Question about tier 3 programs: Konda discussed the property tax cap impact and the library's role in reducing spending. Boysen explained how the library tiered programs based on it's impact on the library's mission, cost, low attendance, etc. Question about BookPage subscription and newspaper reductions: based on ROI and service duplication, decisions were made to specific subscriptions to cut.
 - b. 2026 Library Budget – Tim Konda
 - i. Konda presented on how the City of Sioux Falls budget works and how it is funded, including a breakdown in Siouxland Libraries' budget.
 - c. Rural West Branch Services – Patricia Bates
 - i. Bates presented on Rural West updates: summer program numbers were up. Fall programs include Fire safety storytimes, guitar programming for students, etc. A Book Nook was added to a laundromat in Hartford, SD. The bookmobile will participate in Sioux Falls Touch-a-truck.
 - d. Summer Reading Program Wrapup – Nicole Norton

- i. Norton presented on the final SRP registration and finisher numbers. The library saw the highest number of registered participants since 2016, and the highest number of participants who completed the program.
 - e. Scary on the Prairie Preview – Kim Koblack
 - i. Koblack presented on the second annual campaign based on the horror and thriller genres. There will be a writing contest this October, following a horror-writing workshop. Koblack listed the complete list of programs for the campaign.
 6. Public Input.
 - a. Randal spoke in support of library bookclubs. Randle proposed the library hosts a training on how to facilitate bookclubs.
 7. Unfinished Business. (There was no unfinished business.)
 8. New Business.
 - a. Programming Policy
 - i. Bonander presented an update to the programming policy.
 - ii. Motion to adopt changes to the programming policy by Emerson and second by Bender to adopt the changes, effective Monday, September 22, 2025. Motion carried.
 - b. 2025 Library Holidays Update
 - i. Motion to adopt updates to 2025 Library Holidays to include December 24 and December 26. Motion made by Emerson and second by Bender to adopt the changes. Motion carried.
 - c. 2026 Library Holidays and Closures
 - i. Motion to adopt 2026 Library Holidays. Motion made by Bender and second by Emerson. Motion carried.
 9. Other. (There was no other business.)
 10. The next regular meeting will be on Wednesday, November 13, 2025, at 4:30 PM at the Downtown Library, 200 N Dakota Ave, Sioux Falls, SD.
 11. Adjournment. The meeting was adjourned at 5:47 P.M.

Dan Neeves, Library Staff

Date Approved

Alysia Boysen, Library Director