



200 NORTH DAKOTA AVENUE • P.O. BOX 7403 • SIOUX FALLS, SD 57117-7403

MINUTES OF BOARD OF TRUSTEES MEETING

Siouxland Libraries

Downtown Library

Wednesday, November 12, 2025 – 4:30 p.m.

1. Roll Call and declaration of quorum. The meeting was called to order at 4:30 PM by Murtha.
Members present: Sue Ann Lang, Justine Murtha, Kelly Thompson, Commissioner Jen Bleyenbergh and Library Director Alysia Boysen.
Members absent: Jean Bender and Adam Emerson.
Staff present: Aldi Bonander, Beth Berg, Dan Neeves, Jeri Light, Nicole Norton, Sharon Hall, Stephanie Bents.
2. Adoption of the agenda. Motion by Lang and second by Thompson to adopt the agenda. Motion carried.
3. Motion by Thompson and second by Lang to approve the minutes of the September 17, 2025 meeting with an amendment to include Tim Konda's presentation. Motion carried.
4. Review of financial and statistical reports.
 - a. Alysia Boysen gave reports on the financial and statistical reports. Digital is on an uptrend and going through that budget at a quicker rate due to demand. Oak View with the remodel is receiving an AMH (Automatic Materials Handling) machine. Operating on track with where we are at for the year. Showing a positive active cardholder number. Siouxland just launched their new library app, which will make things easier for our guests. Less open hours due to Oak View being closed for remodeling. 14% increase in digital collection. Reduction in computer usage but WiFi usage has gone up.
5. Library Director and staff reports.
 - a. Director Report – Alysia Boysen:
 - i. Oak View update: you can notice many changes already. We are one of the first city locations to use turf instead of natural grass. You can notice fun new exterior seating as well as an outdoor programming area in the backyard. 4 study rooms have been added, along with a private staff space. Substantial completion is anticipated on December 5, with a goal of reopening to the public by December 27. We are planning an open house on January 7 at Oak View.
 - b. Downtown Update – Aldi Bonander:
 - i. Bonander has been meeting with other city stakeholders to update the Rules of Conduct and Discipline policy to create a policy that is easier to understand and implement. The plan is to bring the revised policy to the January board meeting.
 - ii. Downtown reduced 8 public computers, leaving 20 public computers in the adult area. No changes in the teen or children areas. Removal of adult PCs is based on cost of replacement. No procedural changes will be needed with the reduction in PCs.
 - iii. Downtown will add an additional display and move seating with extra space.
 - iv. Downtown started a book sale on September 15, 2025. The goal for the first six months was to match Thrift Books revenue of \$800. As of Monday, November 11, the revenue is \$523.27. Ronning Branch launched its book sale on November 10th with strong guest excitement.
 - c. App & Meeting/Study Room Software – Nicole Norton:

- i. Two weeks into the software. Experiencing a few minor glitches and getting staff acquainted but guests have shown positive experiences so far. The updated library app allows guests to check items out via cell phone.
 - d. Winter Reading Preview – Jeri Light:
 - i. Program will kick off December 1, 2025. 3 primary goals: encouraging guests to read and participate in programs; explore new genres, help library staff to build relationships with guests through the program interactions.
 - ii. Prizes for completing the program include a notebook and pen for teens and adults, and a color-changing cup for kids. All winners will be entered in a drawing for a grand prize drawing at the end of the program.
 - e. Book Club Update – Jeri Light:
 - i. By far our most popular programs for adult guests. Currently in a transition process to having a volunteer facilitator to allow staff to start new book clubs due to high demand. Currently, there are 13 volunteers that will receive training on how to facilitate book clubs. Goal is to start an additional six new book clubs in order to serve approximately 80 more guests on wait lists.
- 6. Public Input. (There was no public input.)
- 7. Unfinished Business. (There was no unfinished business.)
- 8. New Business.
 - a. InterLibrary Loan Policy:
 - i. Beth Berg relayed the proposed amendments to the InterLibrary Loan policy, along with reasons behind the changes. Changes include verbiage to indicate that any charges align with Siouxland's Circulation policy, among other changes.
 - ii. Discussion around items that require additional shipping costs.
 - iii. Motion by Thompson and second by Lang to adopt the amended policy with 2 additional amendments to fix grammatical errors. Motion carried. Adoption effective Monday, November 17, 2025.
 - b. Circulation Policy:
 - i. Aldi Bonander relayed the proposed amendment to remove verbiage about payment plans. Siouxland proposes removing offering payment plans.
 - ii. Discussions on reasons to remove payment plan options.
 - iii. Motion by Lang and second by Thompson to table the amended policy. Motion carried. Will be reviewed at the January 14, 2026 board meeting.
 - c. Updated Rural Branch Hours:
 - i. Stephanie Bents and Sharon Hall spoke to the reason behind adjusting hours at Siouxland Libraries' rural locations. Rural West proposes adding 11 open hours per week. Rural East proposes adding 14 open hours per week.
 - ii. Motion by Thompson and second by Lang to adopt the amended rural branch hours. Motion carried. New hours effective January 2, 2026.
 - d. 2026 Library Board Meeting Dates:
 - i. Motion by Thompson and second by Lang to adopt the 2026 Library Board Meeting Dates. Motion carried.
 - e. 2026-2028 Technology Plan:
 - i. Nicole Norton explained additions to the new plan as well as successes from the previous plan.
 - ii. Motion by Thompson and second by Lang to adopt the 2026-2028 Technology Plan. Motion carried.
- 9. Other.
- 10. The next regular meeting will be on Wednesday, January 14, 2026, at 4:30 p.m. at the Downtown Library. 200 N Dakota Ave, Sioux Falls, SD.

- i. Motion by Lang and second by Thompson to change the location of January's Library Board meeting to the Oak View Branch rather than the Downtown Library. Motion carried.

11. Adjournment. The meeting was adjourned at 5:43 P.M.

Dan Neeves, Library Staff

Date Approved

Alysia Boysen, Library Director

DRAFT