

SIOUX FALLS PARKS AND RECREATION BOARD MEETING

Wednesday, December 17, 2025

4:00 p.m. Regular Board Meeting

City Hall Media Room – 224 W. 9th St

ORDER OF BUSINESS

1. Roll call and determination of quorum
2. Approval of minutes from November 19, 2025, meeting
3. Public Comment
4. Unfinished business
5. New Business
 - a. Amendment One To Agreement Between The City Of Sioux Falls And Sioux Falls School District NO. 49-5 For Joint Use Of Public Facilities And City- Owned Parks – Josh Johnson
 - b. Election of Parks and Recreation Board Officers – Don Kearney
6. Report of Director of Parks and Recreation
 - a. Aquatics Report – October
 - b. Golf Course Report –October
7. Items added after the agenda deadline
 - a. The Parks and Recreation Board may include other such business as may come before this body.
8. Reading of communications to the Board
9. Open board discussion
10. Adjournment

Persons requiring special accommodation for participation in any programs or activities sponsored by Sioux Falls Parks and Recreation should call 605-367-8222 during regular business hours at least 48 hours prior to the event. Special needs will be accommodated whenever reasonably possible.

November 19, 2025

A REGULAR MEETING OF THE SIOUX FALLS PARKS AND RECREATION BOARD was held on Wednesday, November 19, 2025, at 4 p.m. at City Hall Media Room

Roll Call and Determination of Quorum

Members present: Justin Smith, Mick Conlin, Pam Hanneman, & Brooke Wegener

Members absent: Mike Begeman, Teresa Cauwels

Parks and Recreation staff present: Josh Johnson, Operations Manager; Jackie Nelson, Recreation Manager; Bryan Peterson, Urban Forestry Specialist; Brett Kollars, Assistant Director of Parks and Recreation.

Others Present: Catherine Schlimgen, City Attorney's Office; Karen Leonard, City Attorney's Office; Branson Tolliver, Minnehaha Archers; Brandon Nelson, Private Citizen

Approval of Minutes (October 28, 2025)

A motion to approve the minutes was made by Hanneman and seconded by Wegener. Motion passed unanimously with all present Board members voting yes.

Public Input

None.

Unfinished Business

None.

New Business

Option to Extend and Amendment NO.1 To Archery Range Usage Agreement – Minnehaha Archers, Inc. – Following a presentation by Minnehaha Archers Inc., a motion to approve the option to extend and amend the usage agreement was made by Smith and seconded by Wegener. Motion passes unanimously with all present Board members voting yes.

City v. Lindsey and Brandon Nelson, PRA-01-25 – Sioux Falls Code of Ordinances § 94.045 Appeal – City presented first witness Bryan Peterson, Urban Forestry Specialist, to testify. Mr. Peterson summarized his education, work history, and City of Sioux Falls forestry programs including the annual forest health survey which prompted this appeal. Following the introduction, Mr. Peterson provided definition to the process of determining a dead or dying tree. During this testimony the City presented Exhibit 1: Parcel Finder image illustrating the property involved, Exhibit 2: First Notification Letter mailed to property owner, Exhibit 3: Second Notification Letter mailed to property owner, Exhibit 4: Photos of tree #1 involved in appeal, Exhibit 5: Photos of tree #2 involved in appeal. Mr. Peterson described the characteristics in the photos that led to his conclusion that the trees are a nuisance and their condition has deteriorated beyond the point of being treatable thus requiring removal. Brandon Nelson presented second bringing no witness but testifying on his own behalf. Mr. Nelson did not dispute Mr. Peterson's testimony declaring the trees in question to be dead and dying but expressed personal financial hardship in affording the removal of the trees and questioned the property owner's responsibility of paying for removals if the City is the party declaring them an issue. The City closed by summarizing Mr. Peterson's testimony, which determined the trees in

November 19, 2025

question to be a nuisance posing a public safety risk and that the duty to correct resides with the property owner. After discussion, a motion to affirm the Director's order to remove was made by Smith and seconded by Wegener. Motion passes unanimously with all present Board members voting yes. Mr. Nelson requested the formal findings and conclusions.

Report of Director of Parks and Recreation:

Kearney promoted the 22nd year of Winter Wonderland at Falls Park beginning Friday, November 21st and includes a fireworks display. In addition to Winter Wonderland, Parks & Recreation will open the ice ribbon at Jacobson Plaza for it's first season on this same Friday. Kearney provided a construction update of the Elmwood Golf Clubhouse and Westside Recreation Center parking lot. Kearney concluded recapping City Council's November 4th approval of the schematic design of a recreation center and site improvements to be made at Frank Olson Park.

Items Added After the Agenda Deadline

None.

Reading of Communications to the Board

None.

There being no further business, Smith made a motion to adjourn. Meeting adjourned.

Secretary

Approved by:

President

Ex. 1

Parcel Finder

3904 E 7TH ST

Search result

Parcels - Standard Tax Parcel

3904 E 7TH ST

Address

3904 E 7TH ST

City Parcel ID

012216422010000

County / County Parcel ID

MINNESOTA / 21216

Legal

LOT 10 BLOCK 1 HOLIDAY ESTATES ADDN TO CITY OF SIOUX FALLS

Acres / Square Feet

0.21 / 9,000.00

Land Use Activity

Residential Single-Family

Primary Form

Single-Family

Owner Name(s) and Address

NELSON, LINCOLN ANN & NELSON, RANDOLPH

3904 E 7TH ST

SIOUX FALLS, SD 57108

Historic District

N/A

Historic Property

No

November 19, 2025

En. 2

2025 Forest Health Survey Letter



PARKS & RECREATION

7/16/2025

P.O. Box 7400, Sioux Falls, SD 57107-7400

WO-070925-081

NELSON, LINDSEY ANN & NELSON, BRANDON J
3904 E 7TH ST
SIOUX FALLS, SD 57103

SUBJECT: 3904 E 7TH ST

Dear Current Resident:

The Forestry team from Sioux Falls Parks and Recreation inspected trees throughout the city. Upon inspection of the property at 3904 E 7TH ST, we found a diseased and/or dead tree(s), which constitute a nuisance as per 94.015 in the Code of Ordinances of Sioux Falls, SD, which states:

"Dead, diseased or insect-infested trees or other woody plants identified by the director shall be declared dangerous and a nuisance."

We are asking for your cooperation in an effort to control the spread of tree disease, reduce personal injury, property damage from falling trees/branches and to improve the appearance of Sioux Falls. The Forestry personnel have identified one or more dead/diseased tree(s) on your property including but not limited to:

Qty	Species	Reason	Location
2	Ash, Green	EAB (Emerald Ash Borer)	Backyard along west LL

If you have not already removed the tree(s), we request that you respond to this letter to either, remove all dead/diseased tree(s) on your property prior to September 2, 2025 or notify us of arrangements made to remove the tree(s).

For your convenience, I have enclosed a list of licensed arborists in the City of Sioux Falls that may be contacted to remove the tree(s), if you choose not to do it yourself.

Should you have any questions about this required tree(s) removal, please contact the park office at your earliest convenience by calling 605-367-8222. Thank you for your cooperation in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Hart'.

Matthew Hart, Park Forestry Supervisor
Sioux Falls Parks and Recreation
City Center
231 North Dakota Avenue, Sioux Falls, SD 57104

www.ci.sioUX-falls.sd.us
This letter is not valid if not signed by the City of Sioux Falls
AN EQUAL OPPORTUNITY EMPLOYER

November 19, 2025

Ex. 3

2025 FHS Order to Remove Letter



PARKS & RECREATION

9/4/2025

P.O. Box 7402, Sioux Falls, SD 57117-7402

NELSON, LINDSEY ANN & NELSON, BRANDON J
3904 E 7TH ST
SIOUX FALLS, SD 57103

SUBJECT: ORDER TO REMOVE at 3904 E 7TH ST

This past summer you would have received a letter asking for your cooperation in removing all dead/diseased tree(s) on your property. The deadline for removing the dead/diseased tree(s) was September 2nd, 2025. Upon inspection of your property, we found the tree(s) hasn't been removed.

Section 94.016 in the Code of Ordinance of the City of Sioux Falls establishes that the Director of Parks and Recreation shall have the authority to regulate and control vegetation upon private property only when such action is demonstrably necessary for public safety or to prevent the spread of disease or insects to public trees and places. As the person responsible for the tree's care and maintenance, you are being served this written order pursuant to Section 94.043 in the Code of Ordinances to correct this dangerous condition by removing the tree.

If you are unable to remove the tree(s), you are encouraged to hire a professional. If needed, please refer to the list of licensed arborists sent with your previous letter, or find it at siouxfalls.gov/forestry. If you do not accomplish the needed tree removal by October 6th, 2025, The Parks and Recreation Department will have the tree(s) removed and charge the cost of the removal to you. Section 94.046 in the Code of Ordinances provides the Department with the authority to charge you for the removing the tree. If you do not reimburse the City for the cost of the tree removal within 30 days after you receive a statement of the cost, Section 94.047 in the Code of Ordinances allows the City to levy the cost of removing the tree against your property as a special assessment.

Pursuant to Section 94.045 in the Code of Ordinances, you have three days after service of this order to appeal the order to the Parks and Recreation Board.

If you have any questions, or wish to appeal this order, contact Josh Johnson, Operations Manager at the Parks and Recreation Office at 605-367-8222.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Don Kearney'.

Don Kearney, Director of Parks and Recreation
Sioux Falls Parks and Recreation
City Center
231 North Dakota Avenue, Sioux Falls, SD 57104
WO-070925-081

www.siouxfalls.gov
TRS Relay (7-1-1) and VRS calls accepted
AN EQUAL OPPORTUNITY EMPLOYER/SERVICE PROVIDER

November 19, 2025

Ex. 4



November 19, 2025

Ex. 4



November 19, 2025

Ex. 5



November 19, 2025

Ex. 5

Photos



**AMENDMENT ONE TO AGREEMENT BETWEEN
THE CITY OF SIOUX FALLS AND SIOUX FALLS SCHOOL DISTRICT NO.
49-5 FOR JOINT USE OF PUBLIC FACILITIES AND CITY-OWNED PARKS**

Agreement made _____, 2025, between the City of Sioux Falls, South Dakota (the "City"), and the Sioux Falls School District 40-5. (the "School District").

The parties agree to amend Section 16, Appendix 12 of the Agreement dated July 25, 2023, and filed as City Agreement No. 23-4217 to read as follows:

**Section Sixteen
Site Specific Conditions**

The below listed appendices are a part of this Agreement and relate to specific sites covered by this Agreement:

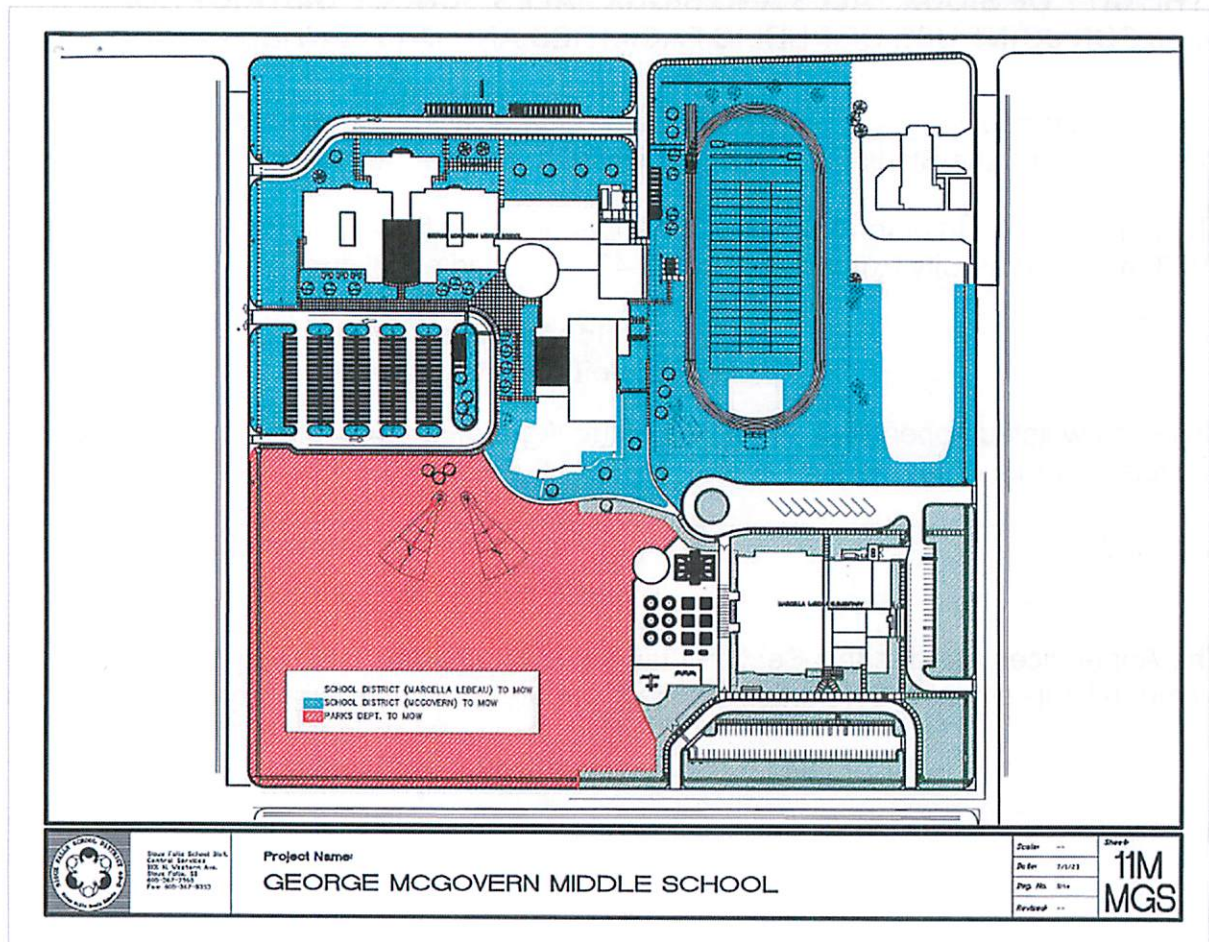
...

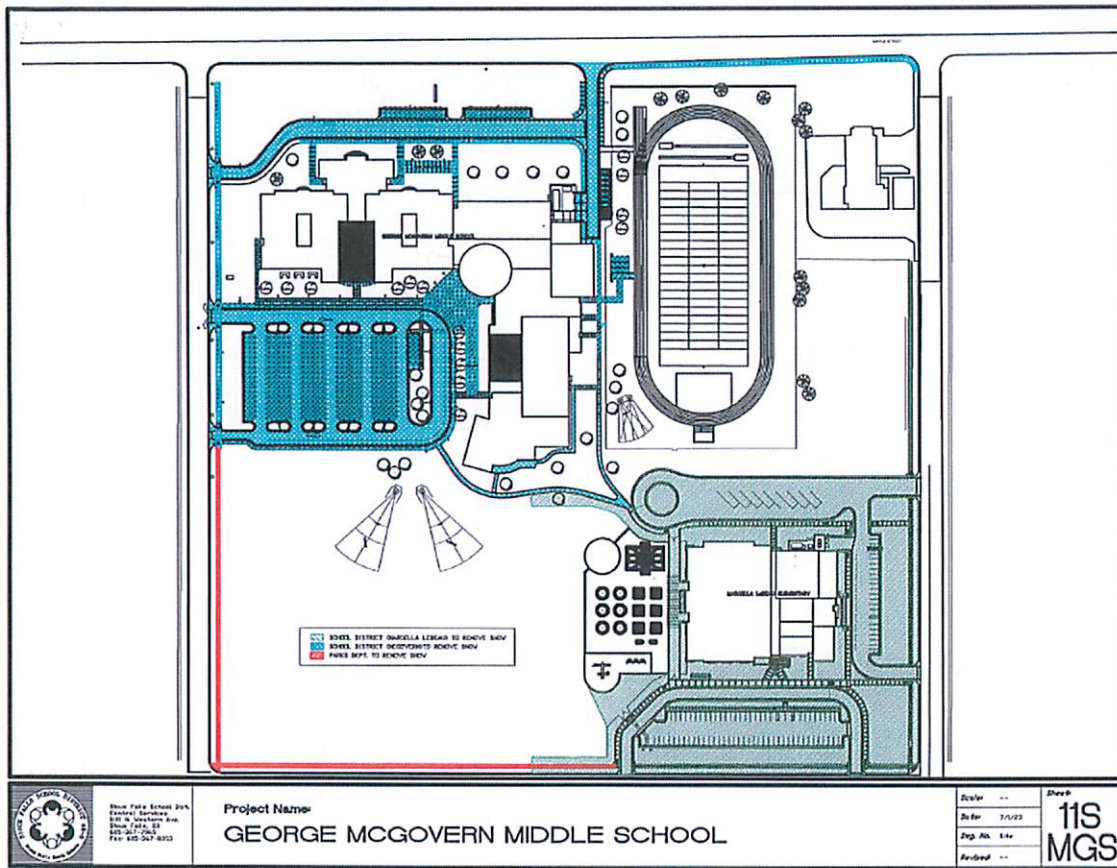
Appendix 12	McGovern Middle School/Jefferson Heights Park
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The Appendices listed in this Section may be updated administratively from time to time by mutual agreement of the parties and such updates will not require city council approval.

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Appendix 12





IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

CITY OF SIOUX FALLS

Sioux Falls School District 49-5

BY: _____

BY: _____

PRINTED NAME: _____

PRINTED NAME: _____

TITLE: _____ Mayor _____

TITLE: _____

FEDERAL TAX ID NO. _____

ATTEST:

CITY CLERK

PRINTED NAME: _____

2025 MIDCO AQUATIC CENTER OPERATING DASHBOARD (Unaudited)

Statistics	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	YTD Total
Attendance											
Daily Attendance	4,984	5,424	7,225	5,010	5,946	6,585	4,892	3,903	3,010	3,589	50,568
Swim Pass Attendance	5,264	4,481	5,707	5,479	9,124	13,489	12,038	9,180	4,934	5,455	75,151
Swim Lesson Attendance	-	1,353	2,967	3,600	1,092	1,792	2,150	-	144	1,453	14,551
Swim Team Attendance	2,443	1,652	630	1,839	1,503	538	278	125	2,298	2,694	14,000
Swim Meet Attendance	3,676	1,541	618	974	531	135	146	13	783	1,378	9,795
Other Attendance	1,660	1,583	1,169	1,201	1,005	692	451	653	1,101	1,215	10,730
Total Attendance	18,027	16,034	18,316	18,103	19,201	23,231	19,955	13,874	12,270	15,784	174,795
Average Daily Attendance	601	573	591	624	619	774	665	448	409	509	647
Passes											
Fall, Winter, Spring Passes Sold	1	-	-	-	-	-	-	1	22	10	34
Annual Passes Sold	163	103	154	210	290	358	161	103	144	123	1,809
Total Passes Sold	164	103	154	210	290	358	161	104	166	133	1,843
Other											
Lesson Registrations	15	451	-	3	228	15	250	25	209	29	1,225
Class/Event Registrations	104	16	-	-	22	35	17	28	23	22	267
Meeting Room Reservations	21	31	40	27	21	20	9	19	28	19	235
Meeting Room Hours Reserved	38	55	67	48	43	38	17	36	46	34	421
Swim Lane Hours Reserved	1,438	780	571	966	748	234	106	46	1,045	988	6,920

Revenue											
Daily Admission	\$ 20,115	\$ 22,483	\$ 29,586	\$ 20,235	\$ 27,584	\$ 30,732	\$ 22,967	\$ 18,421	\$ 11,894	\$ 13,975	\$ 217,992
Passes	29,282	16,860	23,950	31,797	72,323	76,713	26,487	15,795	25,550	19,699	338,456
Programming Registrations	6,745	31,048	26,054	7,606	19,009	11,426	12,190	2,020	11,770	8,871	136,739
Meeting Room Reservations	1,875	2,863	3,513	2,388	2,125	1,900	850	1,850	2,363	1,863	21,588
Swim Lane Reservations	5,396	4,302	3,202	4,854	3,055	1,703	1,292	113	2,061	5,755	31,732
Other	17,523	26	86	33	86	220,092	59	53	33	7	237,997
Total Revenue	\$ 80,936	\$ 77,582	\$ 86,390	\$ 66,912	\$ 124,181	\$ 342,567	\$ 63,845	\$ 38,251	\$ 53,671	\$ 50,169	\$ 984,503
Expenses											
Personnel*	\$ 87,185	\$ 131,946	\$ 138,162	\$ 126,274	\$ 185,908	\$ 155,594	\$ 146,703	\$ 146,587	\$ 97,974	\$ 164,268	\$ 1,380,601
Building R&M	1,131	29,526	8,285	11,103	61,642	32,581	29,722	17,841	48,152	14,900	254,883
Supplies & Materials	3,145	5,409	28,511	14,372	17,977	12,689	14,933	13,065	16,929	30,047	157,078
Utilities	24,215	31,467	36,534	36,492	35,840	27,534	45,522	45,342	35,039	31,171	349,156
Other	1,853	4,137	12,680	2,703	3,684	5,652	8,323	7,195	4,294	6,060	56,582
Total Expenses	\$ 117,529	\$ 202,484	\$ 224,173	\$ 190,944	\$ 305,052	\$ 234,050	\$ 245,203	\$ 230,030	\$ 202,388	\$ 246,446	\$ 2,198,300
*May and Oct have 3 pay periods	2	2	2	2	2	3	2	2	2	2	2

Summary											
Total Revenue	\$ 80,936	\$ 77,582	\$ 86,390	\$ 66,912	\$ 124,181	\$ 342,567	\$ 63,845	\$ 38,251	\$ 53,671	\$ 50,169	\$ 984,503
Total Expenses	117,529	202,484	224,173	190,944	305,052	234,050	245,203	230,030	202,388	246,446	2,198,300
Operating Surplus/(Loss)	\$ (36,593)	\$ (124,902)	\$ (137,783)	\$ (124,032)	\$ (180,871)	\$ 108,516	\$ (181,358)	\$ (191,779)	\$ (148,717)	\$ (196,277)	\$ (1,213,797)

**City of Sioux Falls Golf Courses
Income Statement
October 31, 2025**

----- Current Month -----					
Prairie Green	Elmwood	Kuehn Park	Consolidated	Budget	Prior Year
1,856	5,347	2,099	9,302	8,529	10,489
19,927	47,656	15,567	83,150	103,910	97,775
28,914	40,916	1,571	71,401	50,250	54,148
7,758	6,988	4,284	19,031	18,578	20,801
36,534	54,135	16,646	107,315	111,370	122,611
14,072	20,181	2,978	37,230	30,162	42,139
61,801	57,740	27,591	147,132	128,777	131,936
169,006	227,617	68,636	465,259	443,047	469,410
13,790	26,573	568	40,931	27,020	46,965
5,150	7,593	1,468	14,212	9,890	16,408
18,940	34,166	2,037	55,143	36,910	63,373
150,066	193,451	66,600	410,116	406,137	406,037
15,672	18,991	11,346	46,009	50,758	49,403
263	599	132	994	350	340
15,832	18,023	4,839	38,694	36,878	47,615
67,304	62,103	15,771	145,178	145,548	153,932
10,143	8,183	377	18,702	20,442	20,208
40,509	40,453	12,130	93,091	76,158	92,848
563	4,234	(17)	4,781	2,861	-
150,286	152,587	44,577	347,450	332,995	364,346
(220)	40,864	22,023	62,667	73,142	41,691
-	-	-	-	-	-
-	6,506	-	6,506	5,000	6,848
5,669	-	-	5,669	-	4,982
(5,211)	(2,747)	(1,249)	(9,207)	(11,600)	(10,614)
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
238	44,623	20,774	65,634	66,542	42,907

Rounds Played

Revenues

Greens Fees
Pro Shop
Driving Range
Carts
Food & Beverage
Annual Passes

Total Revenues

Cost of Goods Sold

Merchandise
Food & Beverage

Gross Profit

Operating Expenses

Pro Shop
Driving Range
Carts
Course Maintenance
Food & Beverage
General & Administration
Membership

Total Operating Expenses

EBITDA

City Purchased Assets
Hotel Lease Income
Interest Income
Depreciation
Interest Expense
Gain/Loss on Sale of Asset
Other Income/Expense

Net Income

----- Year To Date -----					
Prairie Green	Elmwood	Kuehn Park	Consolidated	Budget	Prior Year
36,135	65,712	31,531	133,378	112,480	128,516
439,466	841,308	308,426	1,589,200	1,442,135	1,524,034
230,180	309,693	39,331	579,205	534,990	534,143
133,549	102,829	84,425	320,802	274,145	284,603
469,404	669,643	204,941	1,343,987	1,255,481	1,282,952
374,472	548,356	68,660	991,487	933,588	930,888
418,771	394,748	192,185	1,005,703	901,445	912,637
2,065,840	2,866,578	897,967	5,830,385	5,341,784	5,469,257
89,077	180,974	21,207	291,258	254,565	271,441
119,640	166,299	25,929	311,868	292,192	293,257
208,717	347,273	47,136	603,126	546,757	564,698
1,857,123	2,519,305	850,832	5,227,259	4,795,027	4,904,559
185,789	215,018	129,862	530,668	525,984	473,876
6,497	13,505	3,679	23,680	21,380	18,292
170,044	193,420	31,558	395,022	332,253	348,139
595,316	680,459	135,561	1,411,336	1,505,741	1,464,142
130,167	155,097	4,074	289,337	298,166	306,495
436,595	429,881	146,576	1,013,052	950,068	1,004,011
563	38,612	-	39,175	36,875	-
1,524,971	1,725,991	451,309	3,702,271	3,670,467	3,614,955
332,152	793,313	399,523	1,524,988	1,124,560	1,289,604
-	-	-	-	-	-
-	58,188	-	58,188	50,000	61,033
52,409	-	-	52,409	-	45,683
(54,709)	(32,426)	(12,681)	(99,816)	(116,000)	(117,750)
-	-	-	-	-	(332)
-	-	-	-	-	(1,803)
-	-	-	-	-	-
329,852	819,075	386,842	1,535,769	1,058,560	1,276,435