

**Regular Meeting Minutes for September 6, 2023  
City Center, Arrowhead Conference Room 308****Members Present:**

Darrell Bartell, Chair  
Brian Majerus, Vice Chair  
Aaron Goldstine

**Members Absent:**

Tony Erickson  
Ryan Knutson

**Staff Present:**

Matt Tobias, Board Liaison  
Justin Sisson

**ITEM 1. Call to Order and Quorum Determination**

Board Chair Darrell Bartell called the meeting to order at 1:02 p.m.

**ITEM 2. Welcome and Introductions**

Board Chair Bartell welcomed board members and had board members introduced themselves.

**ITEM 3. Approval of Regular Agenda**

Board Chair Bartell requested a motion to approve the agenda for today's meeting. Member Majerus made the motion to approve the agenda and member Goldstine seconded the motion.

**ITEM 4. Approval of the April 5, 2023, Meeting Minutes**

Board Chair Bartell requested a motion to approve the April 5, 2023, meeting minutes. Member Majerus made the motion to approve the minutes and Member Goldstine seconded the motion. The motion to approve the April 5<sup>th</sup>, 2023, meeting minutes passed unanimously by the board.

**ITEM 5. Public Input on Non-Agenda Items (five-minute period)**

None

**ITEM 6. New Business****a. Proposed Bylaw Changes, Matt Tobias, Board Liaison**

Board Liaison Tobias went through the minor changes to the bylaws. The changes included adding a sentence at the end of rule one to indicate that each board member shall serve a two-year term expiring April 30<sup>th</sup> of the expiration year. Board Liaison Tobias also covered the change to Rule 3 in the bylaws, that changed the location of the meeting to the City Center Building located at 231 N. Dakota Avenue. Board Chair Bartell requested a motion to approve the bylaw changes. Member Bartell made the motion to approve the bylaw changes and member Goldstine seconded the motion. The motion to approve the bylaw changes passed unanimously by the board.

- b. Determination of Board Terms for members – Board Liaison Tobias covered that the following terms have been decided for the board members: Darrell Bartell's term will be expiring in March 2024, Tony Erickson's term will be expiring in March of 2024, Aaron Goldstine's term will be expiring in March of 2025, Ryan Knutson's term will be expiring in March of 2025 and Brian Majerus' term will be expiring in March of 2025.

**ITEM 7. Other Business**

None

**ITEM 8. Announcements**

- a. The next meeting will be held once City staff receives an appeal to be brought forward to the board for their review.

**ITEM 9. Adjournment**

- a. The Property Maintenance Board of Appeals meeting was adjourned at 1:23 p.m.