



AGENDA

PUBLIC PARKING ADVISORY BOARD

Wednesday April 29th, 2026

9:00 AM

CITY CENTER ROOM 208 SERTOMA ROOM, 2nd Floor

___ Greg Lafollette, President
___ Dave Bangasser, Vice President
___ Mae Pochop, Secretary
___ Bobbi Andera

___ Vacant
___ Vacant
___ Vacant

CALL TO ORDER

- Approval of Minutes

REPORTING

- Financial Report – Finance
- Leased Parking Occupancy Report – Matt Nelson

OLD BUSINESS

- Scan and Pay Update
- Ongoing Maintenance Project (Blk 11 and 1st Ave Ramps)

NEW BUSINESS

- Meter Bag Policy Changes – Matt Nelson
- Next Meeting, Proposed Mid July – Matt Nelson

PUBLIC INPUT

ADJOURNMENT

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MINUTES
PUBLIC PARKING ADVISORY BOARD MEETING
CITY HALL 1st Floor, MEDIA ROOM
WEDNESDAY, October 29th, 2025 – 3:00 PM

Members Present

Chris Hanmer, Dave Bangasser, Greg LaFollette, Mae Meierhenry

Others Present

Matt Nelson, Shawn Pritchett, Angi Hernandez, Brandon Hanson

Call to Order

Meeting called to order at 3:05 p.m.

Approval of Prior Minutes: Motioned Greg LaFollette, 2nd Mae Pochop, Passed Unanimously

Reporting

1. Financial Report. Matt Nelson presented the financial summary through September 2025 with the year 75% complete. Revenues ended at 77% of the budget, with meter revenue underperforming slightly for the year, but seeing an excellent increase for annual performance month over month. Expenses came in over budget YTD at 83%, primarily driven by many expenses being fully paid for the year on multiple contracts. Total cash flow YTD was approximately \$1.46 million, which is an increase over prior years due to Text2Pay and Saturday enforcement. YTD cash reserves increased 1.3 million which will be offset by the November bond payment and maintenance projects.
2. Occupancy Report. System occupancy reports have remained consistent throughout the year. It began at 74% and remained at 74%.

Elections

1. Board elections were made and passed as a single motion. President: Greg LaFollette, Vice President: Dave Bangasser, and Secretary: Mae Pochop. Motioned Chris Hanmer, Seconds by all others, Passed unanimously.

Old Business

1. A review of parking initiatives beginning in May 2025 was completed. Total citations issued over the year have remained consistent but are spread over six versus five days of the week. Saturday enforcement is consistently 10-12% of citations issued in a month. Extended vehicles on Phillips had positive feedback and minimal citations issued. Monthly citations for extended vehicles range from 35 to 49 citations per month, which is below two per day. Text2Pay has been widely successful. We are processing approximately 9,000 transactions per month with on street credit card meters continuing to process credit card transactions at previous rates.

New Business

1. Upcoming maintenance projects were discussed by Matt Nelson. Those include concrete repairs at the 1st Ave ramp and Block 11 ramp. Total project costs are estimated at just under 300K. A scope of work was provided. Additionally, the elevator at the 1st Ave ramp will also be replaced at an estimated cost of 150K
2. A Scan & Pay payment option was presented to the board for review and recommendation to move forward. This would have a fee of \$.10 + 5%. This allows for faster mobile payment with a

QR code directly on each citation. It also allows customers to see photos taken. A motion to recommend implementation was made by Mae Pochop and seconded by Gene LaFollette. It passed unanimously.

3. Dustin Powers presented a proposal to surplus the D6 - 113 E 13th St lot near the Shrine allow for the negotiated sales process to begin on the project. Discussion was held on the project goals, impacts on customers, relocation options, process, and timeline. Dave Bangasser motioned to recommend, seconded by Greg LaFollette, passed unanimously.

Public Input - None

Adjournment

Meeting adjourned 4:05 p.m.

NEXT MEETING DATE: December 17th at 11 a.m.

DRAFT

/ /

Board Approval

**CITY OF SIOUX FALLS
PUBLIC PARKING FACILITIES BALANCE SHEET
DECEMBER 31, 2025
(UNAUDITED)**

ASSETS

Current Assets:

Cash			
Restricted for Project Construction	\$	-	
Restricted for Current Year Payment		109,931	
Restricted for Debt Service		1,859,889	
Designated for Next Year Debt Service		-	
Operating		1,791,196	
Structural Maintenance		-	\$ 3,761,016
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Accounts receivable (Net of uncollectable accounts)			140,383
Lease Receivables (GASB 87)			500,111
Interest receivable			18,518
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Total Current Assets

4,420,027

Other Assets:

Cash			
Deposits			-
Pension including deferred outflows resources			315,444

Fixed Assets (Net of Accumulated Depreciation):

Land			
Buildings		4,503,577	
Improvements other than buildings		212,472	
Equipment		15,811,609	
Construction in progress		24,402	
Right to Use Leased Assets (GASB 87)		-	
		4,594	20,556,654
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Total Assets

\$ 25,292,126

LIABILITIES AND EQUITY

Current Liabilities:

Parking Ramp Note Payable - Current			
Accounts payable	\$ 1,255,000		
Salaries payable		79,163	
Accrued Interest		16,403	
Unearned Revenue		49,234	
		165,635	\$ 1,565,435
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Other Liabilities:

Parking Ramp Note Payable - Long-Term			
Deposits	9,585,000		
Accrued vacation and sick leave		18,195	
GASB 87 Leases (Liabilities, Debt, Inflows)		117,920	
Pension including deferred inflows of resources		477,587	
		140,482	10,339,184
<hr/>			

Total Liabilities

11,904,619

Equity:

Retained earnings			
			13,387,507
<hr/>			

Total Liabilities and Equity

\$ 25,292,126

CITY OF SIOUX FALLS
PUBLIC PARKING FACILITIES STATEMENT OF OPERATIONS
FOR THE PERIOD ENDED DECEMBER 2025 AND 2024
(UNAUDITED)

	2025			2024	
	DECEMBER	YTD	BUDGET	DECEMBER	YTD
Operating Revenues:					
Meter revenue	\$ 104,787	\$ 732,239	\$ 747,205	\$ 35,884	\$ 515,793
Lot & ramp revenue	(36,115)	1,963,295	2,005,492	(33,061)	2,001,895
Parking Fines:					
Overtime	26,322	328,840	305,100	20,315	285,050
Improper	315	3,375	5,475	180	3,820
Prohibited	6,995	98,877	78,760	8,181	93,655
Snow Route	2,205	3,170	8,000	-	2,794
Snow Alert	47,136	88,251	137,000	400	75,418
Total Operating Revenue	151,645	3,218,048	3,287,032	31,899	2,978,425
Operating Expenses:					
Personnel services	80,326	591,388	798,694	129,597	612,990
Professional services	42,889	390,951	361,922	48,287	391,281
Rentals	2,400	50,088	48,618	3,110	49,934
Repair and maintenance	198,823	301,277	-	71,747	572,192
Supplies and materials	28,519	165,706	2,000	3,168	103,030
Travel and education	-	2,228	2,400	1,239	1,256
Utilities	11,240	129,111	4,040	11,944	128,149
Other current expenses	2,482	15,961	-	155	10,389
Amortization - Lease	1,479	1,479	-	1,416	1,416
Depreciation	101,848	1,224,393	-	102,269	1,229,430
Total Operating Expenses	470,006	2,872,583	1,217,674	372,933	3,100,067
Net Income (Loss) from Operations	(318,361)	345,465	2,069,358	(341,033)	(121,642)
Nonoperating Revenue (Expenses):					
Interest income	25,552	183,091	5,000	17,007	199,926
Lease Revenue & Expense (GASB 87)	57,137	55,706	45,552	53,799	53,799
Other revenue (expense)	12,934	32,616	3,500	8,252	29,460
Debt Service Interest	4,471	(415,830)	(1,090,000)	3,478	(453,987)
Capital Contributions	-	-	-	-	-
(Gain)/Loss on disposal of fixed assets	-	-	-	-	-
Total Nonoperating Revenue (Expense)	100,094	(144,417)	(1,035,948)	82,536	(170,802)
Net Income (Loss)	(218,267)	201,048	\$ 1,033,410	\$ (258,497)	\$ (292,444)
Retained Earnings Beginning	13,605,774	13,186,459			
Retained Earnings Ending	\$ 13,387,507	\$ 13,387,507			

* FICA, Pension, Sick Leave Paid, Health Insurance, Worker's Compensation, Etc.

**CITY OF SIOUX FALLS
PUBLIC PARKING FACILITIES STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDED DECEMBER 2025 AND 2024
(UNAUDITED)**

	<u>DECEMBER</u>	<u>YTD</u>
Net Income (Loss)	\$ (218,267)	\$ 201,048
Reconciling Adjustments:		
Depreciation	101,848	1,224,393
Amortization - Leases	1,479	1,479
Decrease (Increase) in receivables	(39,659)	(6,442)
Increase (Decrease) in current liabilities	241,906	20,114
Increase (Decrease) in debt obligations	-	(1,090,000)
Increase (Decrease) in Accrued Vacation and Sick Leave	20,141	20,141
Purchase of fixed assets	-	-
Capital Asset Purchases in Accounts Payable	-	-
Capital Contributions	-	-
Gain/Loss on transfer of fixed assets	-	-
Change in Pension GASB 68 items	(10,168)	(10,168)
Change in Lease GASB 87 items	(9,840)	(9,840)
Increase (Decrease) in deposits	-	360
Increase (Decrease) in Cash	87,440	351,085
Cash Balance-Beginning	<u>3,673,576</u>	<u>3,409,931</u>
Cash Balance-Ending	<u>\$ 3,761,016</u>	<u>\$ 3,761,016</u>

CITY OF SIOUX FALLS
PUBLIC PARKING FACILITIES BALANCE SHEET
JANUARY 31, 2026
(UNAUDITED)

ASSETS

Current Assets:

Cash			
Restricted for Project Construction	\$	-	
Restricted for Current Year Payment		164,351	
Restricted for Debt Service		1,865,680	
Designated for Next Year Debt Service		-	
Operating		1,767,736	
Structural Maintenance		-	\$ 3,797,767
Accounts receivable (Net of uncollectable accounts)			161,948
Lease Receivables (GASB 87)			500,111
Interest receivable			18,518

Total Current Assets

4,478,343

Other Assets:

Cash			
Deposits			-
Pension including deferred outflows resources			315,444

Fixed Assets (Net of Accumulated Depreciation):

Land			
Buildings		4,503,577	
Improvements other than buildings		210,475	
Equipment		15,713,006	
Construction in progress		23,513	
Right to Use Leased Assets (GASB 87)		-	
		4,594	20,455,165

Total Assets

\$ 25,248,952

LIABILITIES AND EQUITY

Current Liabilities:

Parking Ramp Note Payable - Current			
Accounts payable	\$	1,255,000	
Salaries payable		9,074	
Accrued Interest		-	
Unearned Revenue		49,234	
		7,000	\$ 1,320,308

Other Liabilities:

Parking Ramp Note Payable - Long-Term			
Deposits		9,585,000	
Accrued vacation and sick leave		18,210	
GASB 87 Leases (Liabilities, Debt, Inflows)		117,920	
Pension including deferred inflows of resources		477,587	
		140,482	10,339,199

Total Liabilities

11,659,508

Equity:

Retained earnings			
			13,589,445

Total Liabilities and Equity

\$ 25,248,953

CITY OF SIOUX FALLS
PUBLIC PARKING FACILITIES STATEMENT OF OPERATIONS
FOR THE PERIOD ENDED JANUARY 2026 AND 2025
(UNAUDITED)

	2026			2025	
	JANUARY	YTD	BUDGET	JANUARY	YTD
Operating Revenues:					
Meter revenue	\$ 77,903	\$ 77,903	\$ 612,475	\$ 39,141	\$ 39,141
Lot & ramp revenue	330,124	330,124	2,049,200	324,800	324,800
Parking Fines:					
Overtime	27,279	27,279	326,025	18,871	18,871
Improper	555	555	3,975	180	180
Prohibited	7,075	7,075	105,000	7,817	7,817
Snow Route	786	786	5,000	-	-
Snow Alert	9,624	9,624	75,000	400	400
Total Operating Revenue	453,346	453,346	3,176,675	391,209	391,209
Operating Expenses:					
Personnel services	33,757	33,757	746,246	23,246	23,246
Professional services	63,610	63,610	296,318	14,459	14,459
Rentals	47,900	47,900	52,009	157	157
Repair and maintenance	965	965	560,891	6,378	6,378
Supplies and materials	806	806	103,426	876	876
Travel and education	-	-	3,500	-	-
Utilities	12,605	12,605	132,327	13,197	13,197
Other current expenses	-	-	20,000	-	-
Amortization - Lease	-	-	-	-	-
Depreciation	101,489	101,489	-	102,133	102,133
Total Operating Expenses	261,131	261,131	1,914,717	160,446	160,446
Net Income (Loss) from Operations	192,215	192,215	1,261,958	230,763	230,763
Nonoperating Revenue (Expenses):					
Interest income	8,217	8,217	19,994	11,681	11,681
Lease Revenue & Expense (GASB 87)	358	358	50,002	(358)	(358)
Other revenue (expense)	1,149	1,149	3,500	4,302	4,302
Debt Service Interest	-	-	(385,312)	-	-
Capital Contributions	-	-	-	-	-
(Gain)/Loss on disposal of fixed assets	-	-	-	-	-
Total Nonoperating Revenue (Expense)	9,723	9,723	(311,816)	15,625	15,625
Net Income (Loss)	201,938	201,938	\$ 950,142	\$ 246,388	\$ 246,388
Retained Earnings Beginning	13,387,507	13,387,507			
Retained Earnings Ending	\$ 13,589,445	\$ 13,589,445			

* FICA, Pension, Sick Leave Paid, Health Insurance, Worker's Compensation, Etc.

**CITY OF SIOUX FALLS
PUBLIC PARKING FACILITIES STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDED JANUARY 2026 AND 2025
(UNAUDITED)**

	<u>JANUARY</u>	<u>YTD</u>
Net Income (Loss)	\$ 201,938	\$ 201,938
Reconciling Adjustments:		
Depreciation	101,489	101,489
Amortization - Leases	-	-
Decrease (Increase) in receivables	(21,564)	(21,564)
Increase (Decrease) in current liabilities	(245,127)	(245,127)
Increase (Decrease) in debt obligations	-	
Increase (Decrease) in deposits	15	15
Increase (Decrease) in Cash	36,752	36,752
Cash Balance-Beginning	3,761,016	3,761,016
Cash Balance-Ending	<u>\$ 3,797,767</u>	<u>\$ 3,797,767</u>

CITY OF SIOUX FALLS
PUBLIC PARKING FACILITIES BALANCE SHEET
MARCH 31, 2026
(UNAUDITED)

ASSETS

Current Assets:

Cash			
Restricted for Project Construction	\$	-	
Restricted for Current Year Payment		493,566	
Restricted for Debt Service		1,876,408	
Designated for Next Year Debt Service		-	
Operating		1,847,646	
Structural Maintenance		<u>-</u>	\$ 4,217,621
Accounts receivable (Net of uncollectable accounts)			112,920
Lease Receivables (GASB 87)			500,111
Interest receivable			<u>18,518</u>

Total Current Assets 4,849,169

Other Assets:

Cash			
Deposits			-
Pension including deferred outflows resources			315,444

Fixed Assets (Net of Accumulated Depreciation):

Land			
Buildings		4,503,577	
Improvements other than buildings		206,480	
Equipment		15,515,800	
Construction in progress		21,735	
Right to Use Leased Assets (GASB 87)		<u>4,594</u>	20,252,186

Total Assets \$ 25,416,800

LIABILITIES AND EQUITY

Current Liabilities:

Parking Ramp Note Payable - Current			
Accounts payable	\$	1,255,000	
Salaries payable		9,769	
Accrued Interest		-	
Unearned Revenue		49,234	
		<u>7,000</u>	\$ 1,321,003

Other Liabilities:

Parking Ramp Note Payable - Long-Term			
Deposits		9,585,000	
Accrued vacation and sick leave		18,210	
GASB 87 Leases (Liabilities, Debt, Inflows)		117,920	
Pension including deferred inflows of resources		477,587	
		<u>140,482</u>	<u>10,339,199</u>

Total Liabilities 11,660,202

Equity:

Retained earnings			
			<u>13,756,598</u>

Total Liabilities and Equity \$ 25,416,800

CITY OF SIOUX FALLS
PUBLIC PARKING FACILITIES STATEMENT OF OPERATIONS
FOR THE PERIOD ENDED MARCH 2026 AND 2025
(UNAUDITED)

	2026			2025	
	MARCH	YTD	BUDGET	MARCH	YTD
Operating Revenues:					
Meter revenue	\$ 68,233	\$ 206,849	\$ 612,475	\$ 39,183	\$ 106,830
Lot & ramp revenue	173,204	669,496	2,049,200	171,015	663,108
Parking Fines:					
Overtime	34,861	90,880	326,025	26,616	64,836
Improper	510	1,350	3,975	240	780
Prohibited	7,945	21,980	105,000	8,295	22,897
Snow Route	99	1,085	5,000	35	665
Snow Alert	2,630	14,154	75,000	10,480	36,945
Total Operating Revenue	287,482	1,005,794	3,176,675	255,864	896,061
Operating Expenses:					
Personnel services	47,996	129,320	746,246	44,374	106,422
Professional services	31,929	120,392	296,318	56,808	102,072
Rentals	364	48,845	52,009	44,959	45,301
Repair and maintenance	2,936	11,385	560,891	4,988	39,141
Supplies and materials	8,458	15,943	103,426	27,215	39,790
Travel and education	-	-	3,500	1,367	1,483
Utilities	11,812	37,964	132,327	12,739	39,672
Other current expenses	885	2,145	20,000	1,158	2,590
Amortization - Lease	-	-	-	-	-
Depreciation	101,489	304,468	-	102,133	306,399
Total Operating Expenses	205,869	670,461	1,914,717	295,740	682,871
Net Income (Loss) from Operations	81,613	335,333	1,261,958	(39,876)	213,191
Nonoperating Revenue (Expenses):					
Interest income	7,823	29,857	19,994	15,270	39,691
Lease Revenue & Expense (GASB 87)	-	-	50,002	-	-
Other revenue (expense)	308	3,901	3,500	754	6,148
Debt Service Interest	-	-	(385,312)	-	-
Capital Contributions	-	-	-	-	-
(Gain)/Loss on disposal of fixed assets	-	-	-	-	-
Total Nonoperating Revenue (Expense)	8,131	33,758	(311,816)	16,024	45,838
Net Income (Loss)	89,745	369,091	\$ 950,142	\$ (23,852)	\$ 259,029
Retained Earnings Beginning	13,666,853	13,387,507			
Retained Earnings Ending	\$ 13,756,598	\$ 13,756,598			

* FICA, Pension, Sick Leave Paid, Health Insurance, Worker's Compensation, Etc.

**CITY OF SIOUX FALLS
PUBLIC PARKING FACILITIES STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDED MARCH 2026 AND 2025
(UNAUDITED)**

	<u>MARCH</u>	<u>YTD</u>
Net Income (Loss)	\$ 89,745	\$ 369,091
Reconciling Adjustments:		
Depreciation	101,489	304,468
Amortization - Leases	-	-
Decrease (Increase) in receivables	47,558	27,463
Increase (Decrease) in current liabilities	1,037	(244,432)
Increase (Decrease) in debt obligations	-	
Increase (Decrease) in deposits	-	15
Increase (Decrease) in Cash	<u>239,829</u>	<u>456,606</u>
Cash Balance-Beginning	<u>3,977,792</u>	<u>3,761,016</u>
Cash Balance-Ending	<u>\$ 4,217,621</u>	<u>\$ 4,217,621</u>

Meter Bag Rental Policy

Meter bags are available for use by companies while engaged in a business activity in the downtown area involving repair, maintenance, construction, residential moving, utility work, or business relocation.

Vehicles must meet the following guidelines or will be cited and/or towed:

1. Commercial vehicles are modified for commercial work, construction equipment, commercially plated, or commercial signed.
2. Necessary for the specific project or activity at that location. Vehicles used solely for commuting to the job site do not qualify.

Additional Requirements and Conditions

- In addition to meter bags, construction equipment permits are required for equipment/materials (dumpsters, pods, trailers, materials, equipment, etc.) stored or parked on public streets. Permits are issued at the City Engineering Office (367-8601).
- All construction equipment and vehicles are subject to City ordinances, including Snow Alerts.

Rental Rates and Billing

- Meter bag rentals will be billed in accordance with rates established in City ordinance.
- An invoice will be issued for all meter bag rentals.
- Failure to remit payment may result in revocation of meter bags.

Return and Responsibility

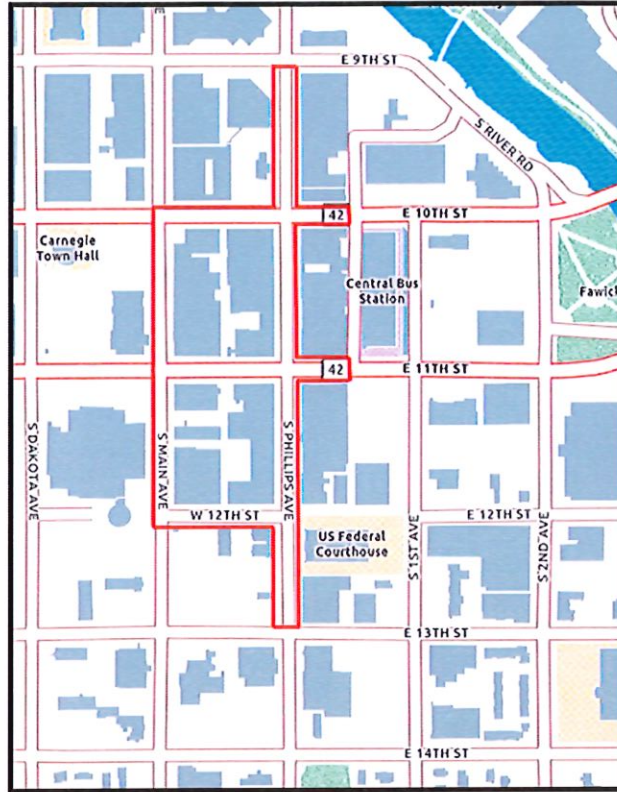
- Meter bags must be returned at the expiration of the issue period or when work has been completed.
- You will be charged for every day that the bag is in your possession.
- Meter bags must be returned to the Public Parking Office located at 231 N Dakota Ave

Replacement Fees

- Replacement costs for lost or damaged items will be billed at actual cost, including keys, padlocks, and meter bags.
-

Usage Rules

- Meter bags may be used only at the location for which they are issued. Use at other locations requires coordination with the Public Parking Office.
- Only padlocks issued by this department may be used. Bags must be locked to the meter to prevent theft.
- All meter bags must be removed no later than 5:00 PM daily or when construction work is complete for the day.
- If **25% of the meters in one block** are hooded with bags, you must move to another block.
- Restricted Meter Bag Area (See Map)
 - No usage from 11AM-6PM daily.
 - One meter bag allowed per address.
 - All usage in the restricted meter bag area must be approved by Public Parking.
 - Absolutely no personal vehicles. No exceptions.
 - Vehicle must be necessary for project work and be actively in use for continuous unloading, continuous loading or active construction work.
 - Contractors must justify necessity for use of meter bag for use in restricted meter bag area.
 - Any residential moving activities must be completed by 11AM
 - Parking parallel is not allowed on angled parking spaces without prior approval and will only be approved on a limited basis only if no other options are available.



Exceptions & Enforcement

- Any exceptions for extreme or unique needs may be approved by the Public Parking Office on a case-by-case basis.
- The Public Parking Office may revoke any meter bag(s) if:
 - Used for unauthorized purposes, or
 - Any violation of policy occurs.

Contact

For questions, contact the Public Parking Office at **367-8170**.