

PUBLIC TRANSIT ADVISORY BOARD**IN-PERSON AND VIRTUAL MEETING**

March 25, 2024

3:30 PM

Staff Liaison:

Bren Schweitzer, bren.schweitzer@siouxfalls.gov (605)367-8689Karla Resendiz, karla.resendiz@siouxfalls.gov (605)367-8895

MEETING ASSISTANCE: UPON REQUEST, ACCOMMODATIONS FOR MEETINGS WILL BE PROVIDED FOR PERSONS WITH DISABILITIES. PLEASE CONTACT THE HUMAN RELATIONS OFFICE, FIRST FLOOR, CITY HALL, 224 WEST 9TH STREET, SIOUX FALLS, SD AT 367-8745 (VOICE) OR 367-7039 (TDD) 48 HOURS IN ADVANCE OF THE MEETING.

Public Transit Advisory Board Member Participants: Erik Nelson, Joni Tschetter, Al Svennes, Manny Guterrez, Jaime Johannesen

PTAB Board Members Absent: Luke Senst, Bailey Abbott

Staff Participants: Tierza Lanham, Glenn Wright, Bren Schweitzer, Kevin Hansen, Joe Martin, Ryan Weisenbach

Public Participants (attending virtually and in-person): Phyllis Arends, Bret Glirbas, Tracy Bieber, Cathal O’Gorman, Robert Elliot, Kaylene

Minutes

Call to Order and Quorum Determination: Erik Nelson, Chair called the meeting to order at 3:33pm and welcomed all participants. Member participants represented a quorum.

- 1. Meeting Procedures:** Bren Schweitzer read the meeting procedures for the PTAB meeting.
- 2. Approval of Agenda:** A motion was made by Many Guterrez and second by Joni Tschetter to approve the March 2024 PTAB Agenda. Motion passed.
- 3. PTAB Meeting Minutes:** A motion was made by Allen Svennes, a second by Jaime Johannesen to approve the February 2024 PTAB Minutes. Motion passed.
- 4. Public input on non-agenda items:**

Robert Elliott had questions about the pilot micro transit zone and where to access this information. Bren clarified that he is doing the right thing by tuning into the meeting and that micro transit will be deployed on April 15, 2024.

Unfinished Business:**5. Microtransit Zone Approval (Action Item)**

- Zone 1 – Southeast Corner

Joe Martin, on behalf of Via, explained that the pilot zone was selected in partnership with City staff, Via, and Sioux Area Metro. He explained that this zone can cover the greatest number of residents that are not located in close proximity to a fixed route. Other factors in this decision included employment numbers, single-vehicle households, density, etc. Riders in the area will be able to book a ride only in the mapped area. Coordination is still ongoing for marketing efforts, posters, and social media campaigns. Push notifications for those who are already receiving Everbridge notifications from Sioux Area Metro will be sent as well as communication available from the SAM app.

A motion was made by Allen Svennes and second by Joni Tschetter to approve the selection for this pilot project. Motion passed.

6. Public Engagement – Fixed Route Redesign

Timeline for future route and system presentations

- | | |
|--------------------------|--|
| • April 22 nd | PTAB - Bring suggested route updates forward |
| • May 6 th | Public Engagement |
| • May 8 th | Advertise Notice of Public Hearing on Redesign |
| • May 20 th | Public Hearing on Redesign – PTAB |
| • June 4 th | City Council action |

Joe told the team that fixed route changes are being worked on. The Transit Development Plan's suggestions are being considered in this redesign. Via will work to gather comments and input at the above-mentioned engagements.

New Business:**7. SAM General Manager Update**

Via is working on hiring a new manager. The position is currently open to applicants on Via's website.

8. SAM Safety Plan Update (Action Item)

Kevin Hansen presented the updated SAM safety plan has been. This document is required to be updated every three years as provided by the Federal Transit Administration. There has been coordination between all the disciplines involved.

A motion was made by Jaime Johannesen and second by Allen Svennes to approve the updates to the safety plan. Motion passed.

9. Triennial Review Process.

Bren clarified that the greatest portion of the documents have been submitted to the contractors. We are waiting for the EEO updated plan from SAM/Via for the final submissions. The contractors will then work with our team on any additional requested information.

10. Operations Report

Glenn clarified that the tables and charts presented are to be expected as the new format for board meetings. 20/26 vehicles have been installed with automatic passenger counters (APC's). The reason the remaining six do not have APC's is that these were slated to be replaced. They have not yet. It is not efficient to add new equipment to the vehicles that are at their 'end of life'.

Adjourn: Motion by Many Gutierrez and second by Allen Svennes at 4:36PM

Minutes prepared by Karla Resendiz