

Brockhouse Collection at the Delbridge – October 4, 2023

8:00 a.m., City Hall Media Room

Work Group meeting #1

Work Group Invites:

Don Kearney

Becky Dewitz

Councilor Alex Jensen

Councilor Rich Merkouris

Mick Conlin

Jeanelle Lust

Ally Brandner

Jeff Scherschligt

Staff Invites:

Denise DePaolo

Jenna Harris

Vanessa Gomez

Karen Leonard

Audrey Otto-Pepper

Dave Pfeifle

Catherine Schlimgen

Erica Beck

1. Developing a plan for surplus, Erica Beck
 - a. Mayor TenHaken's request
 - b. Work group & resource team
 - c. Meeting hygiene
 - d. Targeted milestones
 - e. Today's meeting focus
2. Introductions, Erica Beck
3. Brief overview and history of the collection, Don Kearney and Becky Dewitz
 - a. City / Delbridge agreement
4. Collection condition, Becky Dewitz
 - a. Master inventory list
 - b. Annual maintenance
 - c. Condition assessment
 - d. Testing – previous and ongoing
5. Estimated costs of refurbishing, encasing, and building a new space for the collection, Becky Dewitz and Don Kearney
6. Options for surplus, City attorney's office, Becky Dewitz and Don Kearney
 - a. Legal considerations

- b. Liability
- c. Specific to the master inventory list

7. Next meeting: October 19, 8:00 a.m., City Hall Media Room