

# City of Sioux Falls Application for Electrical Contractor's License

Website: [www.sioxfalls.gov/building](http://www.sioxfalls.gov/building)

*This application must be typewritten or printed in ink.*

## Type of License Requested

Electrical       Class B       Sign Wiring

## Company Information

Name of company as it is to appear on license. (Individual name if no company name is used.)

This company is a:    Corporation       LLC       Sole Proprietor

Physical Business Address (other than P.O. Box) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone Number \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Owner's Name \_\_\_\_\_

Owner's Address \_\_\_\_\_

**Full Name of License Holder** (*person who tested*) \_\_\_\_\_  
(First) (Middle) (Last)

**Address** \_\_\_\_\_

**City, State, Zip** \_\_\_\_\_

**South Dakota Contractor's No.** \_\_\_\_\_

**Social Security Number** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_

Name of Partners \_\_\_\_\_

Name and Titles of Corporate Officers \_\_\_\_\_

Contractor's Excise Tax Number \_\_\_\_\_

Email Address \_\_\_\_\_

Please mail the original license. The license will also be sent via email. Check here if you would also like a mailed copy.

## Oath/Signature

I hereby declare that any statements herein are true and complete, with the same effect as though given under oath.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

### Space below reserved for office use

Receipt Number: \_\_\_\_\_

Fee \$: \_\_\_\_\_

Bond Expires: \_\_\_\_\_

Assigned License Number: \_\_\_\_\_

Date License Mailed: \_\_\_\_\_

# Application Instructions for Electrical Contractor's License City of Sioux Falls

## General:

Applications cannot be processed until examination has been taken, passed, and all documents and fees have been submitted. Application processing takes approximately two weeks. If you use a company name, all forms must be completed in the company name. Example:

- If an individual—John Doe, d.b.a. Doe Electric
- If a partnership—John Doe and Joan Doe, d.b.a. J & J Electric
- If a corporation—Doe Electric, Inc.

**License Application:** Form must be fully completed, signed, and dated by the applicant.

## Compliance Bond:

A \$10,000 compliance bond is required as a condition of a contractor's license. Each contractor must maintain and deliver to the City of Sioux Falls a bond in the amount of \$10,000 in a form approved by the City listing the contractor as principal and the City of Sioux Falls as obligee for the benefit of the City and consumers dealing with the contractor. **The bond must state that you are licensed as an Electrical Contractor, Class B Electrical Contractor, Fire Alarm, or Sign Wiring. We must have the signed original bond. The business name appearing on the bond must match the name appearing on your license application.**

The bond requires the faithful and lawful completion of all work entered into by the contractor within the city and for compliance with all the provisions of the ordinance. The bond shall be written by a corporate surety authorized to transact business in the state of South Dakota.

This bond can typically be purchased through your independent insurance agent or a bonding company. **It is your responsibility to ensure all continuation certificates are forwarded to the Building Services office upon expiration of each bond or bond continuation.**

## License Fee and Expiration:

The license fee is \$200, but we do prorate this fee if you are applying in the second year of the license. Make check or money order payable to the City of Sioux Falls.

<b>Fee:</b>	<b>Date applying for license:</b>	<b>License expiration:</b>
\$200	New (August 1, 2024–August 31, 2025)	<i>(expires Aug. 31, 2026)</i>
\$100	New, prorated (September 1, 2025–July 31, 2026)	<i>(expires Aug. 31, 2026)</i>
\$200	New (August 1, 2026–August 31, 2027)	<i>(expires Aug. 31, 2028)</i>
\$100	New, prorated (September 1, 2027–July 31, 2028)	<i>(expires Aug. 31, 2028)</i>
\$200	New (August 1, 2028–August 31, 2029)	<i>(expires Aug. 31, 2030)</i>

## Contact Information:

Building Services, Attention: Licensing  
231 North Dakota Avenue  
P.O. Box 7402  
Sioux Falls, SD 57117-7402

Main Office: 605-367-8670  
Licensing Ext.: 605-367-8672  
Email: [licensing@siouxfalls.gov](mailto:licensing@siouxfalls.gov)  
Website: [www.siouxfalls.gov/building](http://www.siouxfalls.gov/building)