

City of Sioux Falls Application for Master Plumber's License

Website: www.siouxfalls.gov/building

This application must be typewritten or printed in ink. In order to process this license application, it must be submitted with the required original signed bond and license fee. Please see the application instructions.

Company Information

Name of company as it is to appear on license (individual name if no company name is used). The name appearing on your bond must match the business name designated here:

Name of Company _____

This company is a: Corporation LLC Sole Proprietor

Physical Business Address (other than P.O. Box) _____

City _____ State _____ Zip _____

Mailing Address _____

City _____ State _____ Zip _____

Phone Number _____ Cell Phone Number _____

Owner's Full Name _____
(First) (Middle) (Last)

Owner's Address _____

City _____ State _____ Zip _____

Full Name of Master Plumber (person who tested) _____
(First) (Middle) (Last)

Master Plumber's Address _____

City _____ State _____ Zip _____

Birth Date of Master Plumber _____

South Dakota State Plumbing License No. _____

Name of Partners _____

Names and Titles of Corporate Officers _____

South Dakota Contractor's Excise Tax No. _____

Email Address _____

Please mail original license. The license will also be sent via email. Check here if you would also like a mailed copy.

Oath/Signature

I hereby declare that any statements herein are true and complete, with the same effect as though given under oath.

Applicant's Signature

Date

Space below reserved for office use

Receipt Number _____ Fee \$ _____ List Verified _____

Bond Expires _____ Insurance Expires _____

Assigned License Number _____ Date License Mailed _____

Application Instructions for Master Plumber's License City of Sioux Falls

General:

Applications cannot be processed until examination has been taken, passed, and all documents have been received and the fee submitted. License processing takes approximately two weeks. If you use a company name, all forms must be completed or issued in the company name. Example:

- If an individual—John Doe d.b.a. Doe Plumbing & Heating
- If a partnership—John Doe and Joan Doe d.b.a. J & J Plumbing & Heating
- If a corporation—Doe Plumbing & Heating, Inc.

License Application:

Form must be fully completed, signed, and dated by the owner or officer of the company.

Compliance Bond:

A \$10,000 compliance bond is required as a condition of a Plumbing Contractor's license. Each plumbing contractor must maintain and deliver to the Chief Building Official a bond in the amount of \$10,000 in a form approved by the City listing the contractor as principal and the City as obligee for the benefit of the City of Sioux Falls and consumers dealing with the contractor. **The bond must state that you are licensed as a Plumbing Contractor. We must have the signed original bond. The business name appearing on the bond must match the name appearing on your license application.**

The bond requires the faithful and lawful completion of all work entered into by the contractor within the city and for compliance with all the provisions of the ordinance. The bond shall be written by a corporate surety authorized to transact business in the state of South Dakota.

This bond can typically be purchased through your independent insurance agent or a bonding company. **It is your responsibility to ensure all continuation certificates are forwarded to the Building Services office upon expiration of each bond or bond continuation.**

License Fee and Expiration:

The license fee is \$200, but we do prorate this fee if you are applying in the second year of the license.

Fee:	Date applying for license:	License expiration:
\$200	New (January 1–December 31, 2024)	<i>(expires Dec. 31, 2025)</i>
\$100	New, prorated (January 1–December 31, 2025)	<i>(expires Dec. 31, 2025)</i>
\$200	New (January 1–December 31, 2026)	<i>(expires Dec. 31, 2027)</i>
\$100	New, prorated (January 1–December 31, 2027)	<i>(expires Dec. 31, 2027)</i>
\$200	New (January 1–December 31, 2028)	<i>(expires Dec. 31, 2029)</i>

Contact Information:

Building Services, Attention: Licensing
231 North Dakota Avenue
P.O. Box 7402
Sioux Falls, SD 57117-7402
www.siouxfalls.gov/building

Main Office: 605-367-8670
Licensing Ext.: 605-367-8672
Email: licensing@siouxfalls.gov