

Application Instructions for Plumber's License City of Sioux Falls

General:

Please submit a copy of your photo ID and state plumbing license with your application. State license information can be found at www.dlr.sd.gov/plumbing/.

Applications for **Apprentice License** can only be accepted if the applicant holds an equivalent or higher state plumbing license.

Applications for **Journeyman License** can only be accepted if the applicant holds an equivalent or higher state plumbing license and has taken and passed the City Journeyman examination within the last 90 days.

Applications for **Inactive Master Plumber** can only be accepted if the applicant holds an equivalent state plumbing license and has taken and passed the City Master Plumber examination within the last 90 days or currently holds active license.

Applications cannot be processed until all documents and fees have been submitted. Application processing can take approximately two weeks. Apprentice and Journeyman applicants are able to work in the city of Sioux Falls once applications and fees are submitted, pending state approval.

License Application:

Form must be fully completed, signed, and dated by the applicant.

It is your responsibility to ensure all renewal certificates are provided to this office in a timely manner.

The license fees are prorated if you are applying in the second year of the license.

Make checks payable to the City of Sioux Falls.

Fee:	License Type:	Date You Are Applying:	License Expiration:
\$40	Journeyman	(Jan. 1–Dec. 31, 2024)	<i>(expires Dec. 31, 2025)</i>
\$20	Journeyman, prorated	(Jan. 1–Dec. 1, 2025)	<i>(expires Dec. 31, 2025)</i>
\$40	Journeyman	(Jan. 1–Dec. 31, 2026)	<i>(expires Dec. 31, 2027)</i>
\$20	Journeyman, prorated	(Jan. 1–Dec. 1, 2027)	<i>(expires Dec. 31, 2027)</i>
\$20	Apprentice	(Jan. 1–Dec. 31, 2024)	<i>(expires Dec. 31, 2025)</i>
\$10	Apprentice, prorated	(Jan. 1–Dec. 1, 2025)	<i>(expires Dec. 31, 2025)</i>
\$20	Apprentice	(Jan. 1–Dec. 31, 2026)	<i>(expires Dec. 31, 2027)</i>
\$10	Apprentice, prorated	(Jan. 1–Dec. 1, 2027)	<i>(expires Dec. 31, 2027)</i>
\$20	Inactive Master Plumber		

Mail To:

Building Services, Attention: Licensing
231 North Dakota Avenue
P.O. Box 7402
Sioux Falls, SD 57117-7402

Phone: 605-367-8672
Email: licensing@siouxfalls.gov
Website: www.siouxfalls.gov/building

EMAIL APPLICATIONS

(This section to be completed for application by email only.)

Charge to: MasterCard Visa Discover

Card Number: _____

Expiration Date: _____ / _____

Three- or four-digit security code that is printed on the back side of the credit card: _____

Charge amount: \$ _____

Cardholder's Name (print name as it appears on card)

Authorized Signature

Date

Fee is being paid by: Applicant Employer

Building Services Licensing
Email: licensing@siouxfalls.gov