

City of Sioux Falls
Electrical Board of Appeals and Examiners
231 North Dakota Avenue, P.O. Box 7402
Sioux Falls, SD 57117-7402
605-367-8672
Website: www.sioxfalls.org/building
Application for Examination

Please print or type the following information:

Designate the appropriate examination for which you are applying:

- | | |
|--|---|
| <input type="checkbox"/> Electrical Contractor | <input type="checkbox"/> Sign Wiring Contractor |
| <input type="checkbox"/> Class B Contractor | <input type="checkbox"/> Fire Alarm Contractor |

Full Name: _____
(First) (Middle) (Last)

Home Mailing Address: _____

City: _____ State: _____ Zip: _____

Social Security No.: _____ Date of Birth: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

State license required only when applying for Electrical Contractor or Class B Examination.

South Dakota State Licenses You Hold	License Number	Years Held
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*Please provide a copy of your current state license and photo ID.

Name of Company as it will appear on license (not required):

You are eligible to take the exam within the next three (3) available months.

Please list which month you would like to take the exam. _____

 Signature

 Date

Space Below for Office Use Only			
Handbook received	Code _____	<input type="checkbox"/> Mailed	<input type="checkbox"/> Received at counter <input type="checkbox"/> Already has
Receipt Number _____		Fee \$ _____	
Examination Date _____		Score _____	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
Board Chairman _____		Date _____	

FAX/EMAIL APPLICATIONS

(This section to be completed for application by fax or email only.)

Charge to: MasterCard Visa Discover

Card Number: _____

Expiration Date: _____/_____

Three- or four-digit security code that is printed on the back side of the credit card: _____

Charge amount: \$ _____

Cardholder's Name (print name as it appears on card)

Authorized Signature

Date

This fee is being paid by: Applicant Employer

Building Services Licensing
Fax Number: 605-367-8737
Email: licensing@siouxfalls.org

**Electrical Contractor
Class B Contractor
Sign Wiring Contractor
Fire Alarm Contractor Examination
Application and Testing Instructions
City of Sioux Falls**

General: For the **Electrical Contractor and Class B** examinations, applications can only be accepted if the applicant holds an equivalent South Dakota state license. Applications that are incomplete, or not accompanied with the fee, will not be processed. Applications must be received one week prior to the next scheduled testing date to qualify for testing on that date. Applicants must complete the examination within the next available three (3) test dates or reapplication would be required with additional examination fee.

Application: This form must be legible and fully completed, signed, and dated by the applicant.

Fee: \$75.00. The fee is nonrefundable. Make check or money order payable to the City of Sioux Falls.

Examination Schedule: First Wednesday of each month at 8 a.m. Please notify our office if you are unavailable for the exam date.

Examination Location: 231 North Dakota Avenue, City Center.

Examination:

- **Electrical Contractor and Class B**—The examination consists of open- and closed-book sections with multiple choice, fill-in-the-blank, calculation, and City electrical ordinance questions. The permitted test time is four hours.
- **Sign Wiring Contractor**—The examination is open book and consists of fill-in-the-blank questions. The permitted test time is two hours.
- **Fire Alarm Contractor**—The examination is open book and consists of multiple choice questions. The permitted test time is two hours.

Please bring two pencils or pens and a calculator. Scratch paper will be provided. **No cell phones are allowed in the testing room.**

Study Suggestions:

- **For Electrical and Class B Contractors**, the Electrical Board of Appeals and Examiners suggests that you study the City Electrical Ordinances (Chapter 150) and the 2020 *National Electrical Code*. For **Sign Wiring Contractor**, they suggest studying City Electrical Ordinances and Article 600 of the 2020 *National Electrical Code*. For **Fire Alarm Contractors**, they suggest studying Article 760 of the 2020 *National Electrical Code* and the 2019 National Fire Protection Association (NFPA) Standard 72, *National Fire Alarm Code*.

License:

You must apply for your license within 90 days after passing the examination or you will be required to retest.

Mail To: Building Services, Attention: Licensing, 231 North Dakota Avenue, P.O. Box 7402, Sioux Falls, SD 57117-7402; Phone: 605-367-8672; Email: licensing@siouxfalls.org.

We recommend that you park at a meter that you can pay for up to four (4) or more hours. There are several of these meters near the City Center. A map can be sent upon emailed request. You can also use the PARK SMARTER™ app to help with parking.

Be sure not to park in any parking ramps or assigned parking areas.

The Building Services department is not responsible for any parking issues that arise while you are testing due to unauthorized parking or failure to pay meter costs including, but not limited to, any parking tickets or towing.

Downtown parking information can be found at www.siouxfalls.org/parking.

Electrical Examination Dates

Electrical Examinations are given at **8 a.m.** at the City Center, 231 North Dakota Avenue, Sioux Falls, SD. Please note that the City Center doors unlock at 7:55 a.m. Examinations are scheduled the first Wednesday of every month.

Filing deadline to apply for examination is the Wednesday prior to the exam. Schedule and location are subject to change; please contact Building Services to verify at 605-367-8670.

Exam Dates	Filing/Application Deadline
January 4, 2023	December 28, 2022
February 1, 2023	January 25, 2023
March 1, 2023	February 22, 2023
April 5, 2023	March 29, 2023
May 3, 2023	April 26, 2023
June 7, 2023	May 31, 2023
July 5, 2023	June 28, 2023
August 2, 2023	July 26, 2023
September 6, 2023	August 30, 2023
October 4, 2023	September 27, 2023
November 1, 2023	October 25, 2023
December 6, 2023	November 29, 2023
January 3, 2024	December 27, 2023
February 7, 2024	January 31, 2024
March 6, 2024	February 28, 2024
April 3, 2024	March 27, 2024
May 1, 2024	April 24, 2024
June 5, 2024	May 29, 2024
July 3, 2024	June 26, 2024
August 7, 2024	July 31, 2024
September 4, 2024	August 28, 2024
October 2, 2024	September 25, 2024
November 6, 2024	October 30, 2024
December 4, 2024	November 27, 2024
January 1, 2025	December 26, 2024*
February 5, 2025	January 29, 2025
March 5, 2025	February 26, 2025
April 2, 2025	March 26, 2025
May 7, 2025	April 30, 2025
June 4, 2025	May 28, 2025
July 2, 2025	June 25, 2025
August 6, 2025	July 30, 2025
September 3, 2025	August 27, 2025
October 1, 2025	September 24, 2025
November 5, 2025	October 29, 2025
December 3, 2025	November 26, 2025

* Indicates date change due to schedule conflict.