

**Application to the Mechanical Board of Appeals and
Examiners of the City of Sioux Falls**

Fee: \$100

Case No. _____

1. Name (Applicant): _____ Phone: _____

Address: _____

2. Address and/or general location of property for which this request is made:

3. Legal description of property affected: _____

4. Brief statement of relief sought or the modification desired:

5. Additional information and records may be requested by the Chairperson or Secretary.

6. To be placed on the agenda, this application, along with all necessary plans and specifications, must be filed with City Building Services no later than five (5) days prior to the scheduled public hearing. If you have any questions, please call 367-8252.

7. The applicant is responsible for bringing plans to the meeting.

8. **A complete plan review is not provided with this application and the City accepts no responsibility or duty to review this application for compliance with any other provision of the mechanical code or other City regulations.**

This application is authorized by the owner, and authorization to enter the property for inspection purposes is given to the board.

Owner

Contractor

Owner's Representative

Applicant's Signature

Date

2024–2025 Mechanical Board of Appeals Schedule

Mechanical Board meetings are held at 12 noon in the City Center (Cooper Conference Room No. 110), 231 North Dakota Avenue, Sioux Falls, SD.

Board meetings are scheduled the second Wednesday of every month. Filing deadline to apply for examination is the Wednesday prior.

Schedule and location are subject to change; please contact Building Services at 367-8670 to verify.

2024		2025	
Date of Hearing	Filing Deadline	Date of Hearing	Filing Deadline
January 10, 2024	January 3, 2024	January 8, 2025	January 1, 2025
February 14, 2024	February 7, 2024	February 12, 2025	February 5, 2025
March 13, 2024	March 6, 2024	March 12, 2025	March 5, 2025
April 10, 2024	April 3, 2024	April 9, 2025	April 2, 2025
May 8, 2024	May 1, 2024	May 14, 2025	May 7, 2025
June 12, 2024	June 5, 2024	June 11, 2025	June 4, 2025
July 10, 2024	July 3, 2024	July 9, 2025	July 2, 2025
August 14, 2024	August 7, 2024	August 13, 2025	August 6, 2025
September 11, 2024	September 4, 2024	September 10, 2025	September 3, 2025
October 9, 2024	October 2, 2024	October 8, 2025	October 1, 2025
November 13, 2024	November 6, 2024	November 12, 2025	November 5, 2025
December 11, 2024	December 4, 2024	December 10, 2025	December 3, 2025