

## Recycling Checklist for Success

### Multi-Family Property Requirements and Best Management Practices

(City of Sioux Falls Ordinances § 57.020 & § 57.029)

- Garbage and recycling services are provided through a licensed commercial hauler, with garbage collected at least once a week and recyclables collected at least twice a month.
- Garbage and recycle containers are placed in accessible and convenient locations for tenants. Whenever possible, have recycling containers next to or near garbage containers.
- Garbage and recycle containers are properly maintained and have adequate capacity to serve the tenant population and prevent overflow.
- Recycle containers are clearly labeled for "Recycling Only" and have other labels stating "No Garbage" and "No Plastic Bags."
- Recycling containers are single-stream and clearly marked with materials accepted (paper, corrugated cardboard, plastic bottles, tubs & jugs, metal cans, and glass jars & bottles) — ideally using text and images.
- New tenants are provided with recycling education at the time of leasing, and all tenants receive recycling education at least once a year.
- Recycling information is posted in a conspicuous place available to all residents.
- Valet serviced properties: Each unit is provided with recycling bins or bags. Recyclables are emptied out of plastic bags before being sent to the recycling center.

*Keep this checklist handy for easy tracking of your recycling progress.*