



## **THINKING ABOUT PLANTING A TREE?**

### **READ THIS FIRST!**

If you are planning to plant a tree in the parking strip outside of your home, you will first need to obtain a street tree permit.

#### **Why is a permit required before planting a street tree?**

Street tree permits help the City keep track of what kind of trees are growing in our community. This is important because it helps the City's Forestry team effectively care for and manage our tree population, especially in the event of an invasive species or disease that affects a particular type of tree, like the Emerald Ash Borer. The permit is required per City ordinance 94.038. You can read more about this at [www.siouxfalls.gov/street-tree](http://www.siouxfalls.gov/street-tree).

#### **What is a parking strip?**

The parking strip is the area between the curb and the sidewalk. This area is also frequently referred to as a boulevard.

#### **Do I need a permit before planting a tree in my yard?**

No. A street tree permit is only required for trees that are planted in a parking strip. Please note the parking strip regulations below, along with instructions to apply for your street tree planting permit on other side of this card.

## **PARKING STRIP REGULATIONS**

- Only approved trees may be planted in the parking strip. See Street Tree Guide.
- No tree shall be planted where the clear space between the curb and the sidewalk is less than 5 feet.
- No tree shall be planted closer than 3 feet from the curb.
- Trees must be 1 inch in diameter or larger, measured 6 inches above the ground.
- Trees shall not be planted under power lines unless approved.
- Trees shall be planted at least 40 feet apart except where otherwise permitted.
- Trees shall be placed at least 10 feet from a fire hydrant.
- Trees shall be placed at least 10 feet from a driveway.
- Trees shall be placed at least 15 feet from a streetlight.
- Trees shall be planted at least 30 feet from the corner.
- Trees shall be placed at least 20 feet from a stop/yield sign or traffic signal.





## **HOW TO APPLY FOR A PLANTING PERMIT**

**Choose the method that works best for you:**

❑ Create an account at **[www.css.siouxfalls.gov](http://www.css.siouxfalls.gov)**.

This option requires you to set up a free user account, where you can apply for and track your planting permit status.

❑ Complete a web application at **[www.siouxfalls.gov/treepermit](http://www.siouxfalls.gov/treepermit)**.

This option does not require you to set up a user account.

❑ Complete a paper application from your local nursery and mail to:

**Street Tree Planting Program, Parks & Recreation  
P.O. Box 7402, Sioux Falls, SD 57117-7402.**

❑ Come and see us in person at City Center located at:

**231 N. Dakota Ave., Sioux Falls, SD 57104**

## **AFTER YOU SUBMIT YOUR APPLICATION**

- Once your application is received, we will inspect the planting site and determine whether a permit shall be issued.
- Following the site visit, applicants will receive a letter regarding the status of their application. If approved, the signed planting permit will accompany this letter. If denied, the letter will explain why the application was not approved
  - Approved location(s) for the planting(s) will be marked with white paint.
- Work may begin once you have an approved permit issued by the City of Sioux Falls Department of Parks and Recreation Forestry and One Call 811 has located underground utilities.
- Call Before You Dig: per South Dakota State Law, One Call (811) must locate all underground public utilities before planting any tree(s). The service is free, and required for planting trees on public or private property. For additional information visit **[www.sdonecall.com](http://www.sdonecall.com)**.
  - Phone: Make a free call to **811** or 800-781-7474.