

City of Sioux Falls
Plumbing Board of Appeals and Examiners
231 North Dakota Avenue, P.O. Box 7402
Sioux Falls, SD 57117-7402
605-367-8672

Website: www.siuoxfalls.gov/building

Application for Examination

Please print or type the following information.

Designate the appropriate examination for which you are applying:

Journeyman Plumber

Master Plumber

Full Name: _____ DOB _____
(First) *(Middle)* *(Last)*

Home Mailing Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Home Phone: _____ Cell Phone: _____

South Dakota State Licenses You Hold

License Number

Years Held

**Please provide a copy of your current state license and photo ID.*

Name of Company (or Employer) as it will appear on license:

You are eligible to take the exam within the next three available months.

Please list which month you would like to take the exam: _____

Signature Date

Space Below for Office Use Only

Handbook Received Mailed Received at Counter Already Has

Receipt Number _____ Fee \$ _____

Examination Date _____ Score _____ Pass Fail

Board Chairman _____ Date _____

EMAIL APPLICATIONS

(This section to be completed for application by email only.)

Charge to: MasterCard Visa Discover

Card Number: _____

Expiration Date: _____ / _____

Three- or four-digit security code that is printed on the back side of the credit card: _____

Charge amount: \$ _____

Cardholder's Name (print name as it appears on card)

Authorized Signature

Date

This fee is being paid by: Applicant Employer

Building Services Licensing
Email: licensing@siouxfalls.gov

**Master Plumber Examination
Journeyman Plumber Examination
Application and Testing Instructions
City of Sioux Falls**

General:

For master plumber and journeyman plumber examinations, applications cannot be accepted unless the applicant holds an equivalent or greater South Dakota state plumbing license. Applications that are incomplete or not accompanied with a copy of the state license and exam fee will not be processed. Applications must be received one week prior to the next scheduled testing date to qualify for testing on that date. Applicants must complete the examination within the next available three (3) test dates or reapplication would be required with an additional examination fee. City ordinance folders and test confirmation will be mailed to applicants who submitted by email and will be received at the counter for those submitted in person.

Application:

This form must be legible and fully completed, signed, and dated by the applicant.

Fee—\$75:

The fee is nonrefundable. Make check or money order payable to the City of Sioux Falls.

Examination Schedule:

First Tuesday of each month from 8:30 a.m. to 12:30 p.m. Please notify our office if you are unavailable for the exam.

Examination Location:

231 North Dakota Avenue, City Center.

Examination:

The examination for master or journeyman plumber is open book and consists of multiple-choice questions, including waste and vent, water and gas sizing. The permitted test time is four (4) hours. To order publications, contact dlr.sd.gov/plumbing/.

Study Suggestions:

The Plumbing Board of Appeals and Examiners suggests that you study the 2015 *Uniform Plumbing Code* and 2015 UPC study guide.

License:

You must apply for your license within 90 days after passing the examination or you will be required to retest.

Mail To:

Building Services, Attention: Licensing, 231 North Dakota Avenue, P.O. Box 7402, Sioux Falls, SD 57117-7402. Licensing Phone: 605-367-8672 • Main Office: 605-367-8670 •
Email: licensing@siouxfalls.gov

Parking Information:

We recommend that you park at a meter that you can pay for up to four or more hours. There are several of these meters near the City Center. A map can be sent upon emailed request. You can also use the Park Smarter app to help with parking.

Be sure not to park in any parking ramps or assigned parking areas.

The Building Services department is not responsible for any parking issues that arise while you are testing due to unauthorized parking or failure to pay meter costs including, but not limited to, any parking tickets or towing.

Downtown parking information can be found at www.siouxfalls.gov/parking.

Plumbing Examination and Board of Appeals Schedule

Plumbing Examinations are held at 8:30 a.m. in the City Center

231 North Dakota Avenue, Sioux Falls, SD.

Examinations are typically scheduled the first Tuesday of every month.

Filing deadlines are the Tuesday prior to examination or meeting.

Schedule and location are subject to change; please contact Building Services to verify.

Exam Dates—8:30 a.m.

Filing Deadline

May 7, 2024
June 4, 2024
July 2, 2024
August 6, 2024
September 3, 2024
October 1, 2024
November 5, 2024
December 3, 2024

April 30, 2024
May 28, 2024
June 25, 2024
July 30, 2024
August 27, 2024
September 24, 2024
October 29, 2024
November 26, 2024

January 7, 2025
February 4, 2025
March 4, 2025
April 1, 2025
May 6, 2025
June 3, 2025
July 1, 2025
August 5, 2025
September 2, 2025
October 7, 2025
November 4, 2025
December 2, 2025

December 31, 2024
January 28, 2025
February 25, 2025
March 25, 2025
April 29, 2025
May 27, 2025
June 24, 2025
July 29, 2025
August 26, 2025
September 30, 2025
October 28, 2025
November 25, 2025

January 6, 2026
February 3, 2026
March 3, 2026
April 7, 2026
May 5, 2026
June 2, 2026
July 7, 2026
August 4, 2026
September 1, 2026
October 6, 2026
November 3, 2026
December 1, 2026

December 30, 2025
January 27, 2026
February 24, 2026
March 31, 2026
April 28, 2026
May 26, 2026
June 30, 2026
July 28, 2026
August 25, 2026
September 29, 2026
October 27, 2026
November 24, 2026

* Indicates date change due to schedule conflict.